## PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, July 16, 2024

Attendance: Board: Steve Bryson, Don Mease, Mike Simons, Robert Hassell & John Polhemus. Staff & Consultants: Shannon Currier & Jessi Clark.

MEETING CALLED TO ORDER AT 1725 BY STEVE BRYSON, PRESIDENT.

#### 1. ROLL CALL: All present.

2. MINUTES

June 18, 2024, Regular Meeting

- Motion 1: Robert Hassell motioned that the Board of Directors accepts the minutes of the June 18, 2024 regular meeting as presented. Mike Simons seconded. Motion carried unanimously.
- 3. CLINIC CONSULTANT REPORT Nothing reported.

## 4. CONSULTANT CPA REPORT

Financial Report

The financial report was discussed and questions answered. Shannon also presented information about how the county operates financially per a board membe request. Investement opportunities were presented.

- Motion 2: Mike Simons motioned that the Board of Directors approves putting \$175,000 into the FFCB agency bond at 5.39% for 5 years and \$125,000 into the Sallie Mae certificate of deposit at 4.50% for 3 years. John Polhemus seconded. Motion carried unanimously.
- Motion 3: Don Mease motioned that the Board of Directors approves the June payroll, accounts payable checks (#55478-55504) and ACH transactions and the June adjustments in the amount of \$17,900.43. John Polhemus seconded. Motion carried unanimously.

The audit was presented and discussed.

Motion 4: John Polhemus motioned that the Board of Directors accepts the audit of the 2023 financials. Robert
Hassell seconded. Motion carried unanimously.

## 5. ENVIRONMENTAL SERVICES

- Landscaping the landscaper was contacted but no response has been received yet.
- Hot water heater the proposal was reviewed. Due to the expense, other options are being explored.

## 6. NEW BUSINESS

Mission Statement and Strategic Planning - nothing was presented on this subject.

## 7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
							Jui	Aug	Sept	001	INUV	Dec	
Total Dr Appt	88	52	86	50	85	86							447
Dr # Days	10.0	6.0	9.0	6.5	10.5	9.0							51
Dr Ave/Day	9.70	10.33	10.56	9.08	9.14	10.67	####	####	####	#####	#####	####	9.90
Dr phone	9	10	9	9	11	10							58
FNP Appt	107	115	96	104	95	110							627
FNP Day	17.0	18.0	16.0	17.5	15.0	13.5							97.0
FNP Ave/Day	7.82	7.39	7.06	7.49	7.13	9.41	####	####	####	#####	#####	####	7.67
FNP phone	26	18	17	27	12	17							117
Lab/Inj	62	53	54	58	39	55							321
Pharm	0	0	0	0	0	0							0
AH Pharm	0	0	0	0	0	0							0

After Hours		3 1	0	0	0	0					1		4
Other		, . 1 1		0	1	0							3
Paged Calls	1		-	15	25	25							112
Clinic New Pt		2 4		4	4	6							20
Clinic 1X Pt		) 0		0	0	1							1
		-											
M - Dr Appt		7 13		4	13	10							60
M - # Days				0.5	1.5	1							6
M - Ave/ day	7.0	0 14.00	13.00	8.00	8.67	10.00	####	####	####	#####	#####	####	10.17
M - DR phone		) 1	0	0	0	0							1
M - FNP app				86	54	61							386
M - FNP #	. 0	00	50	00	54	01							300
day	12.	) 11.0	10.5	13.5	10.0	8.5							66
M - FNP		,	1010	10.0	1010	010							
ave/da	5.8	6.45	5.33	6.74	6.10	7.88	####	####	####	#####	#####	####	6.35
M - FNP													
phone		3 3	6	5	7	6							30
M - MA appt	1	3 20	19	13	15	20							105
M - AH	(	) 0	0	0	0	0							0
M - Pharm	(	) 0	0	0	0	0							0
M - Other	(	) 0	0	0	0	0							0
M - New Pt		1 0		7	2	1							16
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Totals	61	6	10.17	48	6	8.00	#DIV/0!

- Provider Report. Nothing reported.
- District Administrator Report
  - Thrive conference There was a discussion of the Thrive conference.
    - **Motion 5:** Mike Simons motioned that the Board of Directors approves the expense of sending both Jessi and Amanda back to the Thrive conference for the Athena computer program. Don Mease seconded. Motion carried unanimously.
  - QHN There was discussion of the change to us having to pay for QHN ourselves instead of the IPA and Rocky Mountain Health Plans providing it for us.
    - **Motion 6:** John Polhemus motioned that the Board of Directors approves the expense of keeping QHN available to the medical staff. Don Mease seconded. Motion carried unanimously.
  - Provider Recognition there was a discussion of recognition for providers.
  - Ice Cream numbers were discussed from the ice cream giveaway at the rodeo.

# 8. OLD BUSINESS

- Land Acquisition Committee Nothing new was discussed. A handout was given on reasons why we are looking at a new Mesa Clinic.
- X-ray upgrade tabled for next month.
- Signage The sign proofs are in and Jessi is reviewing.
- 9. JULY EVALUATION / RAISES
  - Annual: Satterfield, Barr
  - 3 Month: None
  - **Motion 7**: Robert Hassell motioned that the Board of Directors approves the evaluations of the employees and approves the annual raises applicable. John Polhemus seconded. Motion carried unanimously.
  - **Motion 8**: Don Mease motioned that the Board of Directors adjourn the meeting at 1818. Robert Hassell seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator