

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
 Tuesday May 21, 2024

Attendance: Board: Steve Bryson, Don Mease, Robert Hassell.& John Polhemus.  
 Staff & Consultants: Shannon Currier, Jessi Clark & Dr. Woodyard.

MEETING CALLED TO ORDER AT 1715 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: Mike Simons absent.
  - **Motion 1:** Robert Hassell motioned that the Board of Directors excuses Mike Simons from the meeting. Don Mease seconded. Motion carried unanimously.
2. MINUTES  
 April 16, 2024 Regular Meeting
  - **Motion 2:** John Polhemus motioned that the Board of Directors approves the minutes of the April 16, 2024 regular meeting as presented. Robert Hassell seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT  
 Nothing presented.
4. CONSULTANT CPA REPORT  
 Financial Report - financial statements were reviewed in addition to the charts. There was specifically discussion of revenues and how they are flowing in. Possible changes in property tax calculation laws were discussed.
5. NEW BUSINESS  
 Nothing presented.
6. CLINIC REPORT  
 Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec
Total Dr Appt	88	52	86	50								
Dr # Days	10.0	6.0	9.0	6.5								
Dr Ave/Day	9.70	10.33	10.56	9.08	####	####	####	####	####	#####	#####	####
Dr phone	9	10	9	9								
FNP Appt	107	115	96	104								
FNP Day	17.0	18.0	16.0	17.5								
FNP Ave/Day	7.82	7.39	7.06	7.49	####	####	####	####	####	#####	#####	####
FNP phone	26	18	17	27								
Lab/Inj	62	53	54	58								
Pharm	0	0	0	0								
AH Pharm	0	0	0	0								
After Hours	3	1	0	0								
Other	1	1	0	0								
Paged Calls	17	10	20	15								
Clinic New Pt	2	4	0	4								
Clinic 1X Pt	0	0	0	0								
M - Dr Appt	7	13	13	4								
M - # Days	1	1	1	0.5								
M - Ave/ day	7.00	14.00	13.00	8.00	####	####	####	####	####	#####	#####	####
M - DR phone	0	1	0	0								
M - FNP appt	67	68	50	86								
M - FNP # day	12.0	11.0	10.5	13.5								

M - FNP ave/da	5.83	6.45	5.33	6.74	####	####	####	####	####	#####	#####	####
M - FNP phone	3	3	6	5								
M - MA appt	18	20	19	13								
M - AH	0	0	0	0								
M - Pharm	0	0	0	0								
M - Other	0	0	0	0								
M - New Pt	4	0	2	7								
M - 1 X Pt	0	0	0	0								

Collbran Clinic

2024	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	97	10	9.70	86	10	8.60	40	7	5.71
Feb	62	6	10.33	84	10.5	8.00	49	7.5	6.53
Mar	95	9	10.56	75	10	7.50	38	6	6.33
Apr	59	6.5	9.08	88	12	7.33	38	5.5	6.91
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>313</b>	<b>31.5</b>	<b>9.94</b>	<b>333</b>	<b>42.5</b>	<b>7.84</b>	<b>165</b>	<b>26</b>	<b>6.35</b>

Mesa Clinic

2024	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	7	1	7.00	6	1	6.00	64	11.00	5.82
Feb	14	1	14.00	10	1.5	6.67	61	9.50	6.42
Mar	13	1	13.00	8	1	8.00	55	10.50	5.24
Apr	4	0.5	8.00	9	1	9.00	82	12.50	6.56
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>38</b>	<b>3.5</b>	<b>10.86</b>	<b>33</b>	<b>4.5</b>	<b>7.33</b>			<b>#DIV/0!</b>

- Provider Report. – nothing presented.
- District Administrator Report
  - Legislative Update – Changes in property tax calculations were discussed in the Consultant CPA report. There was discussion of how medical liability insurance may change due to increases in the caps for damages. The caps were not removed entirely as was initially proposed.
  - Audit – The fieldwork is complete.
  - Website Accessibility – The policy for monitoring our website accessibility and the procedure to resolve issues was discussed.

**Motion 3:** John Polhemus motioned that the Board of Directors approves the website accessibility policy and procedure for resolution. Don Mease seconded. Motion carried unanimously.

- Ice Cream – There was discussion of wanting to the ice cream give away at the Calcutta again. It will be July 2.

7. OLD BUSINESS

- Land Acquisition Committee – The appraisal was reviewed. Don will set up a meeting with the other landowners involved with access roads.
- X-ray Upgrade – There was discussion of the upgrade needed for x-ray. Jessi will get the information to the providers to review.
- Signage – The first portion of the information was given to the sign company. The second portion should happen this week.

8. ENVIRONMENTAL SERVICES

- Landscaping proposal – A proposal was presented to get the landscaping back in shape as well as a weekly maintenance proposal. Subject was tabled to get further clarification.
- Hot water heater – The fix on the Mesa hot water heater is complete. They are researching how to make it work better and faster.

9. Consultant CPA Report – The adjustment and banking motion was missed earlier in the meeting.

- **Motion 4:** John Polhemus motioned that the Board of Directors approves the April payroll, accounts payable checks (#55433-55461) and ACH transactions and the April adjustments in the amount of \$17,730.68. Don Mease seconded. Motion carried unanimously.

10. MAY EVALUATION / RAISES

- Annual: None
- 3 Month: None

It was discussed that Jessi's evaluation was done in January but the raise was never determined.

- **Motion 5:** John Polhemus motioned that the year-end CPI be used for the raise for Jessi and it be retroactive to January 1, 2024. Robert Hassell seconded. Motion carried unanimously.

- **Motion 6:** Robert Hassell motioned that the Board of Directors adjourn the meeting at 1829. Don Mease seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator