

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES

Tuesday, March 19, 2024

Attendance: Board: Steve Bryson, Don Mease, Mike Simons, Robert Hassell.& John Polhemus.
 Staff & Consultants: Shannon Currier, Jessi Clark & Deborah Borrego.

MEETING CALLED TO ORDER AT 1717 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: All present.
2. MINUTES
 February 20, 2024 Regular Meeting
 - **Motion 1:** John Polhemus motioned that the Board of Directors approves the minutes of the February 20, 2024 regular meeting as presented. Robert Hassell seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Jessi discussed the end of the Greenway program and some of the accounts receivable clean-up that is occurring.
4. CONSULTANT CPA REPORT
 Financial Report – questions that were submitted by Board members to the emailed financial reports were addressed. There was discussion of money remaining in the Fidelity Money Market account.
 - **Motion 2:** Mike Simons motioned that the Board of Directors approves moving \$280,000 from the Fidelity money market account to the ColoTrust account. Don Mease seconded. Motion carried unanimously.
 - **Motion 3:** Robert Hassell motioned that the Board of Directors approves the payroll and accounts payable checks (55401-55414) and EFTs and the February write-offs in the amount of \$21,904.00. Don Mease seconded. Motion carried unanimously.
5. ENVIRONMENTAL SERVICES
 Nothing presented.
6. NEW BUSINESS
 Nothing presented.
7. CLINIC REPORT
 Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	88	52											140
Dr # Days	10.0	6.0											16
Dr Ave/Day	9.70	10.33	####	####	####	####	####	####	####	#####	#####	####	9.94
Dr phone	9	10											19
FNP Appt	107	115											222
FNP Day	17.0	18.0											35.0
FNP Ave/Day	7.82	7.39	####	####	####	####	####	####	####	#####	#####	####	7.60
FNP phone	26	18											44
Lab/Inj	62	53											115
Pharm	0	0											0
AH Pharm	0	0											0
After Hours	3	1											4
Other	1	1											2
Paged Calls	17	10											27
Clinic New Pt	2	4											6
Clinic 1X Pt	0	0											0

M - Dr Appt	7	13											20
M - # Days	1	1											2
M - Ave/ day	7.00	14.00	####	####	####	####	####	####	####	####	####	####	10.50
M - DR phone	0	1											1
M - FNP appt	67	68											135
M - FNP # day	12.0	11.0											23
M - FNP ave/da	5.83	6.45	####	####	####	####	####	####	####	####	####	####	6.13
M - FNP phone	3	3											6
M - MA appt	18	20											38
M - AH	0	0											0
M - Pharm	0	0											0
M - Other	0	0											0
M - New Pt	4	0											4
M - 1 X Pt	0	0											0

Collbran Clinic

2024	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	97	10	9.70	86	10	8.60	40	7	5.71
Feb	62	6	10.33	84	10.5	8.00	49	7.5	6.53
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	159	16	9.94	170	20.5	8.29	89	14.5	6.14

Mesa Clinic

2024	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	7	1	7.00	6	1	6.00	64	11.00	5.82
Feb	14	1	14.00	10	1.5	6.67	61	9.50	6.42
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	21	2	10.50	16	2.5	6.40			#DIV/0!

- Provider Report. – nothing presented.
- District Administrator Report

- Attorney – There was discussion about the rates being the same for the time being.
- Bank Form – The ACH signature form was updated.

8. OLD BUSINESS

- Signage – the sign company is ready once they receive the information from Jessi.
- Land Acquisition Committee – There was an update on traffic studies, driveway permits and utility lines. There was discussion of the reasoning behind seeking a new Mesa Clinic building.

9. MARCH EVALUATION / RAISES

- Annual: Denton
- 3 Month: None
- **Motion 4:** Mike Simons motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. John Polhemus seconded. Motion carried unanimously.

- **Motion 5:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1829. Don Mease seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator