

PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday February 20, 2024

Attendance: Board: Steve Bryson, Don Mease, Robert Hassell.& John Polhemus.
 Staff & Consultants: Shannon Currier, Amanda Schowalter, Beth Hedstrom & Jessi Clark.

MEETING CALLED TO ORDER AT 1717 BY STEVE BRYSON, PRESIDENT.

1. ROLL CALL: Mike Simons absent.
 - **Motion 1:** Robert Hassell motioned that the Board of Directors excuse Mike Simons from the meeting. John Polhemus seconded. Motion carried unanimously.

2. MINUTES
 January 16, 2024 Regular Meeting
 - **Motion 2:** Robert Hassell motioned that the Board of Directors approves the minutes of the January 16, 2024 regular meeting as presented. Don Mease seconded. Motion carried unanimously.

3. CLINIC CONSULTANT REPORT
 Nothing presented.

4. CONSULTANT CPA REPORT
 Financial Report – Shannon reviewed the month totals chart and discussed how it related to last year. She also reviewed the Mesa Clinic charges and how they increased in January. The maturing CD and called agency funds were discussed and where to put that money.
 - **Motion 3:** John Polhemus motioned that the Board of Directors put \$500,000 in the FHLMC at 5.75% if the fees on it will be less than the interest made if it is called early and if fees would be higher it should be put into the Colotrust account. Robert Hassell seconded. Motion carried unanimously.
 - **Motion 4:** John Polhemus motioned that the Board of Directors to put the \$245,000 from the maturing CD into Old Dominion Bank CD at 4.05% maturing in 2029 (or a comparable offering) and the other \$245,000 from the called agency funds be put into the Valley National Bank CD at 4.45% maturing 2027 (or comparable offering). Don Mease seconded. Motion carried unanimously.
 - **Motion 5:** John Polhemus motioned that the Board of Directors approves the payroll and accounts payable checks (#55383-55400) and EFTs and the January contractual adjustments in the amount of \$18,709.27. Don Mease seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES
 Nothing presented.

6. NEW BUSINESS
 Nothing presented.

7. CLINIC REPORT
 Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	88												88
Dr # Days	10.0												10
Dr Ave/Day	9.70	####	####	####	####	####	####	####	####	####	####	####	9.70
Dr phone	9												9
FNP Appt	107												107
FNP Day	17.0												17.0
FNP Ave/Day	7.82	####	####	####	####	####	####	####	####	####	####	####	7.82
FNP phone	26												26
Lab/Inj	62												62
Pharm	0												0

AH Pharm	0													0
After Hours	3													3
Other	1													1
Paged Calls	17													17
Clinic New Pt	2													2
Clinic 1X Pt	0													0
M - Dr Appt	7													7
M - # Days	1													1
M - Ave/ day	7.00	####	####	####	####	####	####	####	####	####	####	####	####	7.00
M - DR phone	0													0
M - FNP appt	67													67
M - FNP # day	12.0													12
M - FNP ave/da	5.83	####	####	####	####	####	####	####	####	####	####	####	####	5.83
M - FNP phone	3													3
M - MA appt	18													18
M - AH	0													0
M - Pharm	0													0
M - Other	0													0
M - New Pt	4													4
M - 1 X Pt	0													0

Collbran Clinic

2024	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	97	10	9.70	86	10	8.60	40	7	5.71
Feb			#DIV/0!			#DIV/0!			#DIV/0!
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	97	10	9.70	86	10	8.60	40	7	5.71

Mesa Clinic

2024	EW pt	EW days	EW ave	BH pt	BH days	BH ave	DB pt	DB days	DB ave
Jan	7	1	7.00	6	1	6.00	64	11.00	5.82
Feb			#DIV/0!			#DIV/0!			#DIV/0!
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	7	1	7.00	6	1	6.00			#DIV/0!

- Provider Report. – Nothing presented.
- District Administrator Report
 - Attorney – There was discussion that our current attorney is going to a new practice since hers is closing due to retiring partners. Jessi will check to see if the billing rate at the new practice will be similar.
 - Website – The work to make the website accessible has been done and is being monitored to keep it that way.
 - Copic – There was discussion that there was legislation introduced to remove caps for damage awards. Changes to that may have already been changed to raise the cap instead. Copic monitors what is happening with the bill and Jessi will keep the Board informed.

8. OLD BUSINESS

- Signage – The sign company is waiting for new tenant information from Jessi.
- Land Acquisition Committee – Don gave an update on progress in finding land for a new clinic. He has discussed a piece of property off Highway 65. We will want an appraisal before entering into any contracts. Plans for the water lines also need to be investigated.
 - **Motion 6:** Robert Hassell motioned that the Board of Directors approves having Don Mease find an appraiser and for him to have it done. John Polhemus seconded. Motion carried unanimously.

9. FEBRUARY EVALUATION / RAISES

- Annual: Bethel
- 3 Month: None
- **Motion 7:** Don Mease motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. John Polhemus seconded. Motion carried unanimously.
- **Motion 8:** John Polhemus motioned that the Board of Directors adjourn the meeting at 1802. Don Mease seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator