

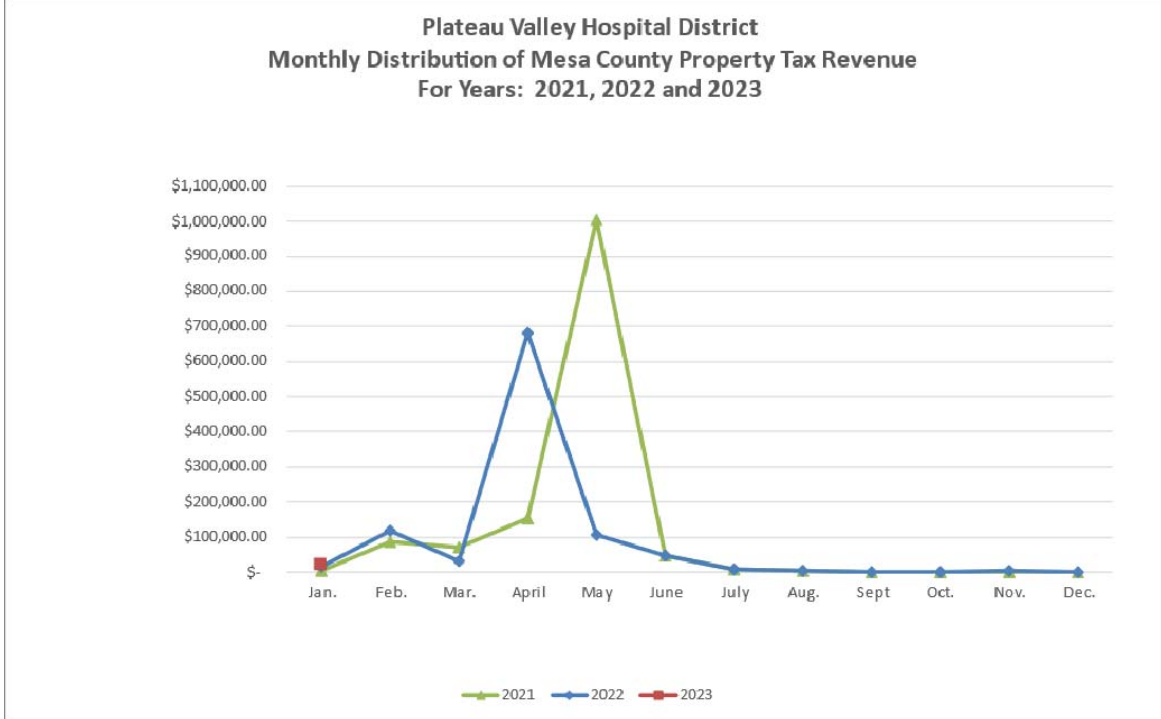
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, February 21, 2023

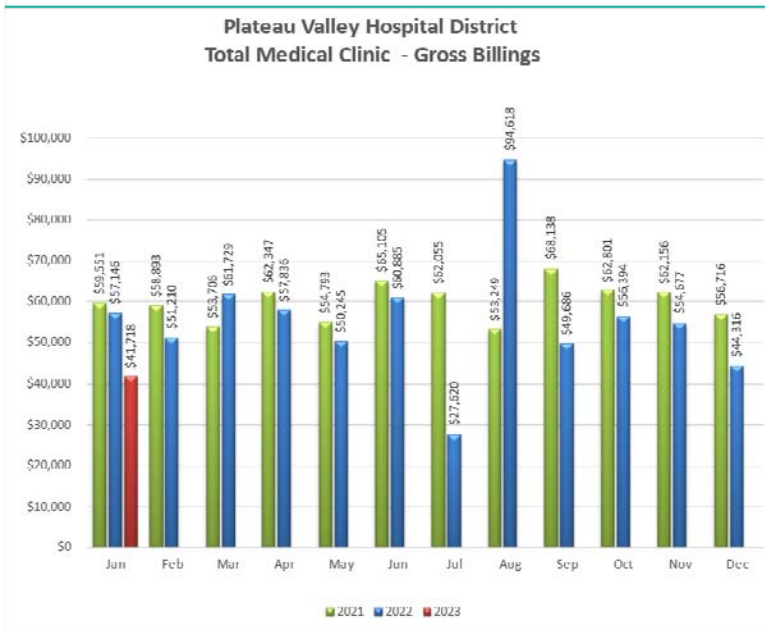
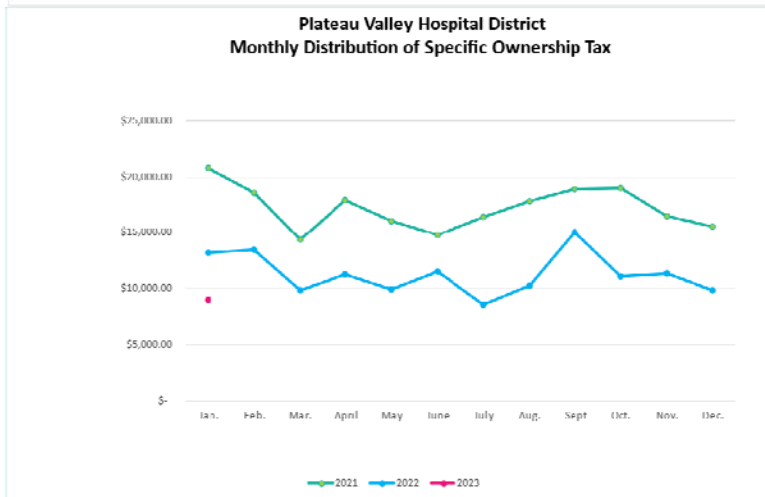
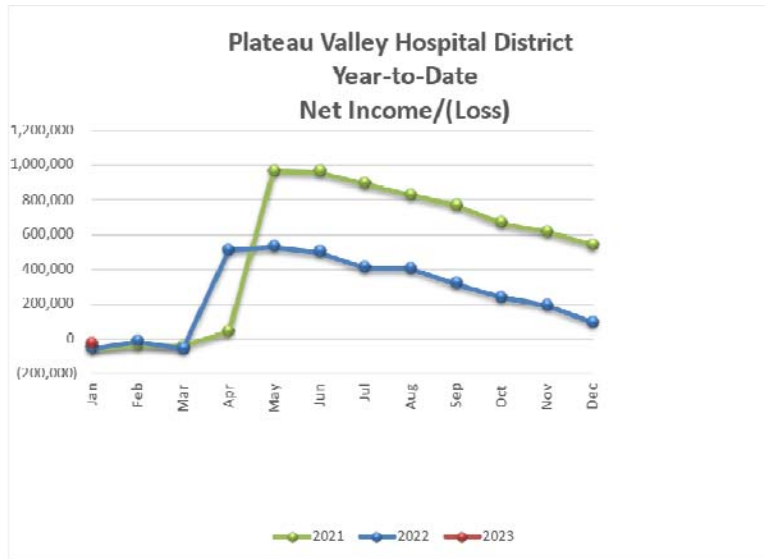
Attendance: Board: Steve Bryson, Don Mease, Robert Hassell.& John Polhemus.
 Staff & Consultants: Shannon Currier, Jessi Clark, Erika Woodyard & Beth Hedstrom.

MEETING CALLED TO ORDER AT 1721 BY STEVE BRYSON, PRESIDENT.

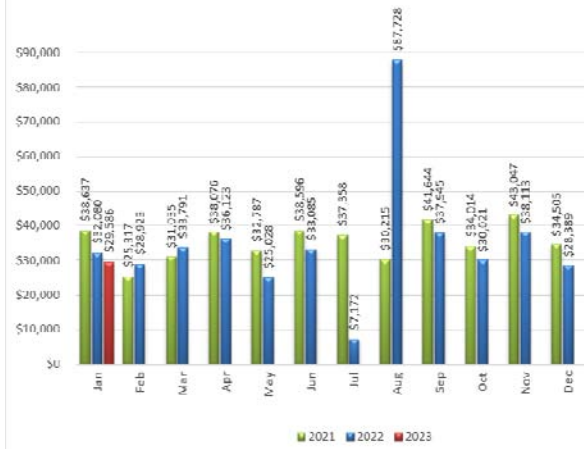
1. ROLL CALL: Mike Simons absent.
 - **Motion 1:** Robert Hassell motioned that the Board of Directors excuses Mike Simons from the meeting. Don Mease seconded. Motion carried unanimously.
2. MINUTES
 January 24, 2023 Regular Meeting
 - **Motion 2:** John Polhemus motioned that the Board of Directors approves the minutes of the January 24, 2023 regular meeting as presented. Don Mease seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Nothing reported.
4. CONSULTANT CPA REPORT
 Financial Report

	Charges	Write Offs Misc. Inc.	January 2023		Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
			Net Receipts	Operating Expense			
Clinic-Collbran	36,557.16	-9,773.03	26,784.13	-72,460.49	-45,676.36	0.00	-45,676.36
Clinic-Mesa	5,160.60	-2,358.77	2,801.83	-20,815.63	-18,013.80	0.00	-18,013.80
PVHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Building	849.00	0.00	849.00	-2,691.31	-1,842.31	0.00	-1,842.31
Administrative	0.00	0.00	0.00	-12,196.06	-12,196.06	49,853.68	37,657.62
Total	42,566.76	-12,131.80	30,434.96	-108,163.49	-77,728.53	49,853.68	-27,874.85

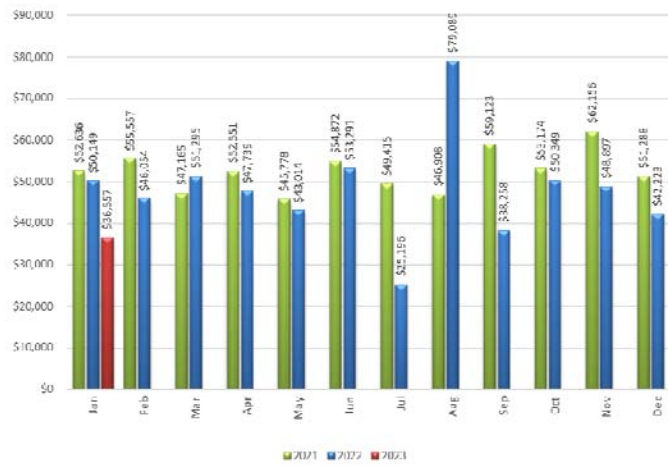




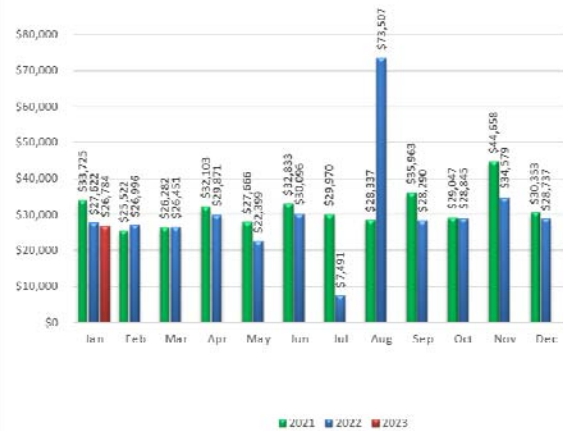
**Plateau Valley Hospital District
Total Medical Clinic - Net Billings**

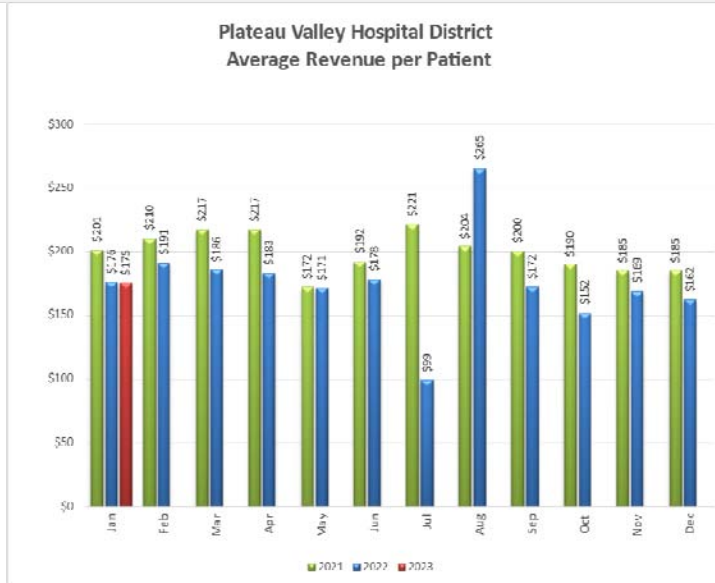
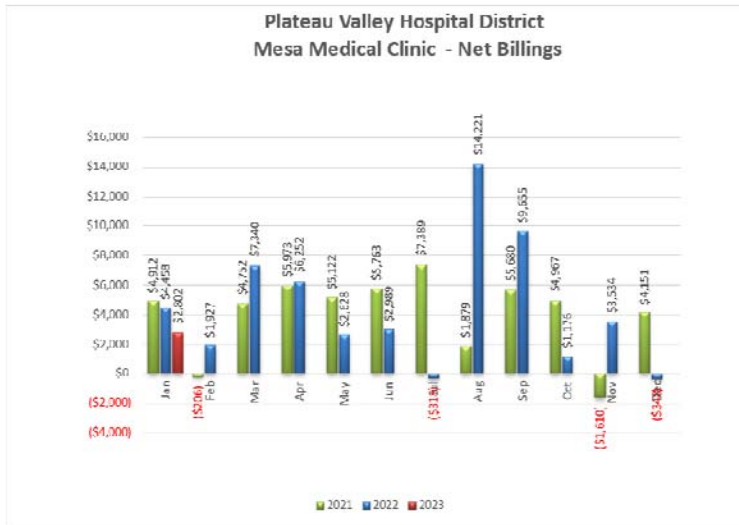
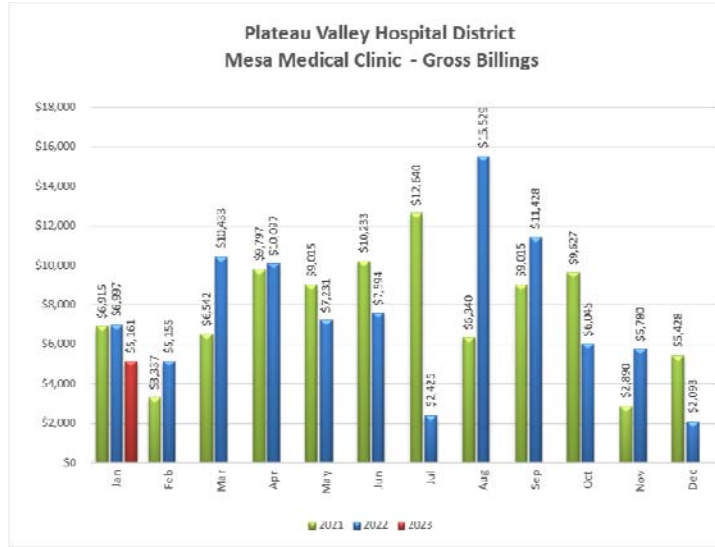


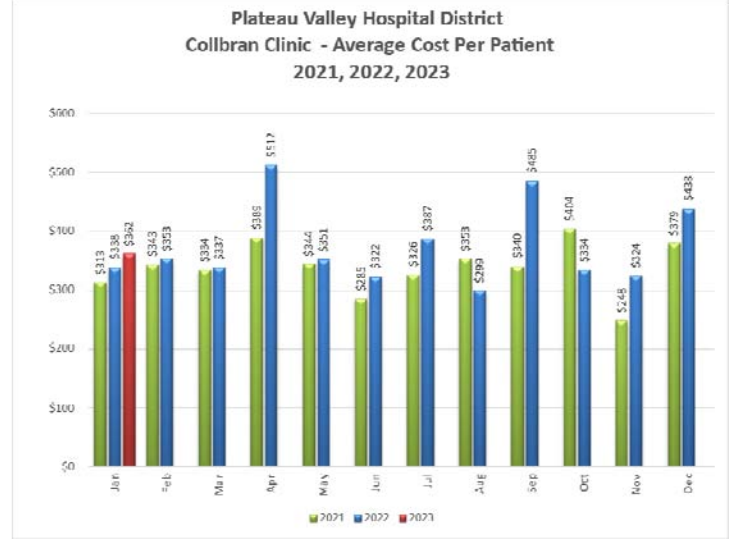
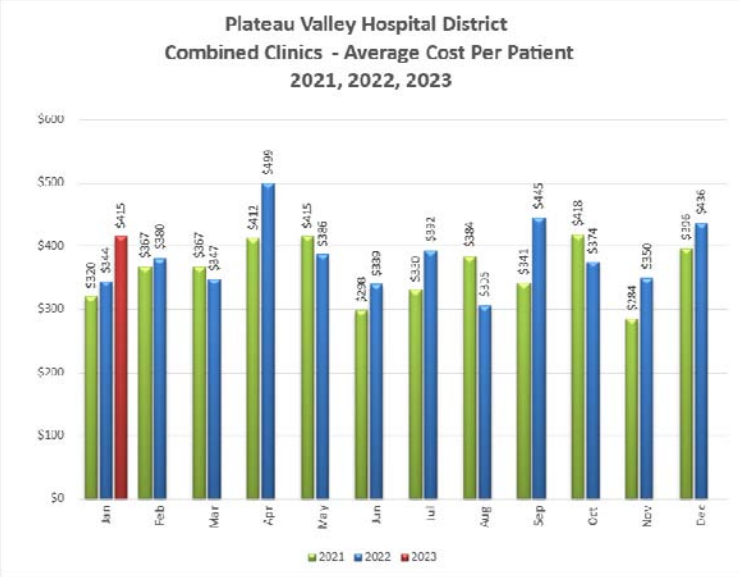
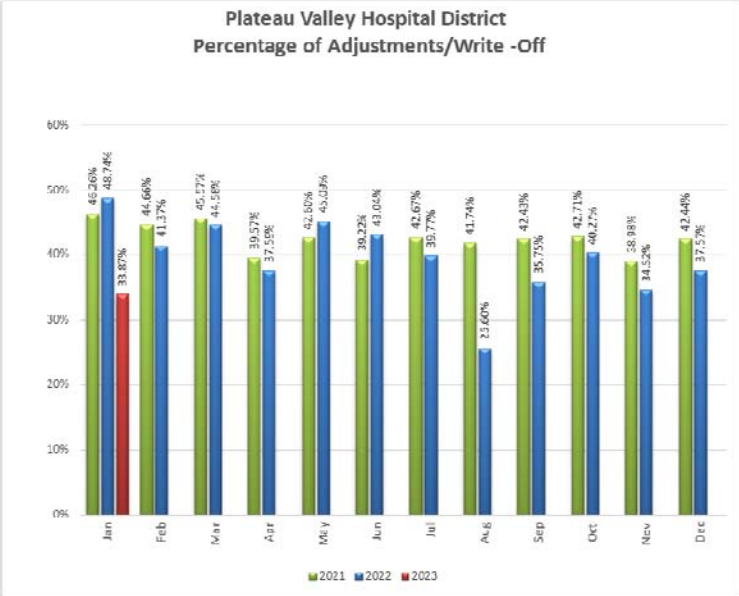
**Plateau Valley Hospital District
Collbran Medical Clinic - Gross Billings**

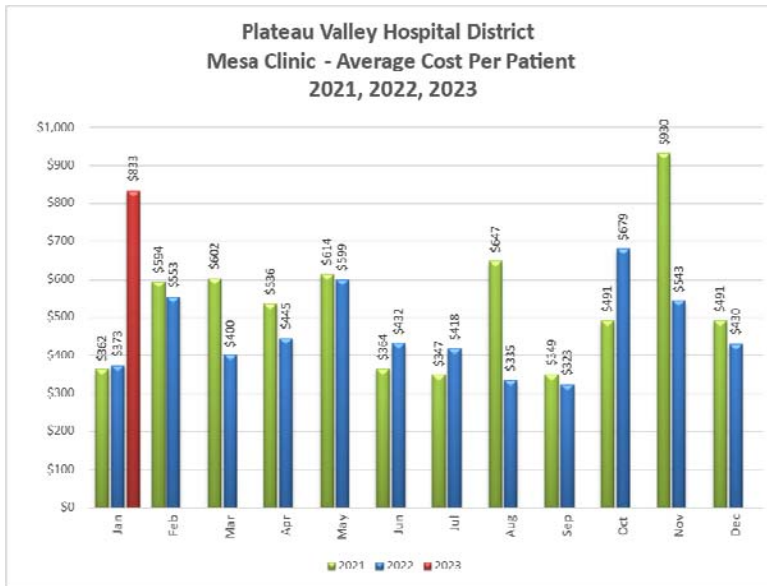


**Plateau Valley Hospital District
Collbran Medical Clinic - Net Billings**









A financial analysis was presented of current investments and possible additional CDs.

- **Motion 3:** John Polhemus motioned that the Board of Directors approves moving \$245,000 each into the 18 month marketable CD at 4.9%, FHLB agency bond at 5.18% and FHLMC at 5.25%. Don Mease seconded. Motion carried unanimously.
- **Motion 4:** Robert Hassell motioned that the Board of Directors approves the January payroll and accounts payable checks (#54939-54964) and write-offs in the amount of \$12,131.80. John Polhemus seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

Fire Panel – a bid for replacement of the fire panel was received.

- **Motion 5:** Robert Hassell motioned that the Board of Directors approves the purchase of the fire panel from CSI. John Polhemus seconded. Motion carried unanimously.

Paving – bids for work at the Mesa Clinic and Collbran Clinic were received.

- **Motion 6:** John Polhemus motioned that the Board of Directors approves the proposal for the Mesa Clinic parking lot with additional drainage work. Don Mease seconded. Motion carried unanimously.
- **Motion 7:** John Polhemus motioned that the Board of Directors approves the proposal for seal coating and striping the Collbran Clinic parking lot. Don Mease seconded. Motion carried unanimously.

Electrical – bids for LED upgrade for the can replacement and elevator lighting was received.

- **Motion 8:** Robert Hassell motioned that the Board of Directors accepts the proposal from White Star Electric to upgrade the can lighting to LEDs and the elevator lights to LED. John Polhemus seconded. Motion carried unanimously.

6. NEW BUSINESS

Nothing reported.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	87												87
Dr # Days	10												10
Dr Ave/Day	10.30	####	####	####	####	####	####	####	####	#####	#####	####	10.30
Dr phone	16												16
FNP Appt	87												87
FNP Day	9												9

FNP Ave/Day	10.78	####	####	####	####	####	####	####	####	####	####	####	10.78
FNP phone	10												10
Lab/Inj	53												53
Pharm	3												3
AH Pharm	0												0
After Hours	2												2
Other	2												2
Paged Calls	16												16
Clinic New Pt	5												5
Clinic 1X Pt	0												0
M - Dr Appt	15												15
M - # Days	1												1
M - Ave/ day	15.00	####	####	####	####	####	####	####	####	####	####	####	15.00
M - DR phone	0												0
M - FNP appt	9												9
M - FNP # day	1.0												1
M - FNP ave/da	10.00	####	####	####	####	####	####	####	####	####	####	####	10.00
M - FNP phone	1												1
M - MA appt	9												9
M - Pharm	0												0
M - Other	1												1
M - New Pt	2												2
M - 1 X Pt	0												0

Collbran Clinic

2023	EW pt	EW days	EW ave	BH pt	BH days	BH ave			
Jan	103	10	10.30	97	9	10.78			#DIV/0!
Feb			#DIV/0!			#DIV/0!			#DIV/0!
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!
Aug			#DIV/0!			#DIV/0!			#DIV/0!
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	103	10	10.30	97	9	10.78	0	0	#DIV/0!

Mesa Clinic

2023	EW pt	EW days	EW ave	BH pt	BH days	BH ave			
Jan	15	1	15.00	10	1	10.00			#DIV/0!
Feb			#DIV/0!			#DIV/0!			#DIV/0!
Mar			#DIV/0!			#DIV/0!			#DIV/0!
Apr			#DIV/0!			#DIV/0!			#DIV/0!
May			#DIV/0!			#DIV/0!			#DIV/0!
Jun			#DIV/0!			#DIV/0!			#DIV/0!
Jul			#DIV/0!			#DIV/0!			#DIV/0!

Aug		#DIV/0!		#DIV/0!		#DIV/0!
Sep		#DIV/0!		#DIV/0!		#DIV/0!
Oct		#DIV/0!		#DIV/0!		#DIV/0!
Nov		#DIV/0!		#DIV/0!		#DIV/0!
Dec		#DIV/0!		#DIV/0!		#DIV/0!
Totals	15	1	15.00	#DIV/0!		#DIV/0!

- Provider Report. – There was discussion of the possibility of making the Nurse Practitioner schedule switch permanent. Further discussion will be needed.
- District Administrator Report
 - Accrued vacation for providers – there was discussion of whether unused provider vacation should be accrued. There was discussion that if it should be accrued and what the cap will need to be. The cap will be determined and put into future contracts.
 - **Motion 9:** John Polhemus motioned that the unused 2022 vacation by the providers be accrued. Don Mease seconded. Motion carried unanimously.
 - Dr. Rollins – There was discussion of the recent news story and what effect, if any, would there be to the District.
 - Banking paperwork – Some banking paperwork was updated.

8. OLD BUSINESS

Recruitment – there was discussion that the offer had been declined by the physician the recruiting agency found.

EMR – there was discussion that the clinic is up and running on the new EMR system.

Internet – no update given.

Signage – no update given.

9. FEBRUARY EVALUATION / RAISES

There was discussion that the administrator’s annual raise was never determined.

- **Motion 10:** John Polhemus motioned that the Board of Directors approves the 10% raise the staff received for the administrator retroactive to 1/1/2023. Don Mease seconded. Motion carried unanimously.
- Annual: Bethel
- 3 Month: None
- **Motion 11:** Don Mease motioned that the Board of Directors accepts the evaluation of the employee and the annual raise applicable. John Polhemus seconded. Motion carried unanimously.
- **Motion 12:** John Polhemus motioned that the Board of Directors adjourn the meeting at 1826. Robert Hassell seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator