

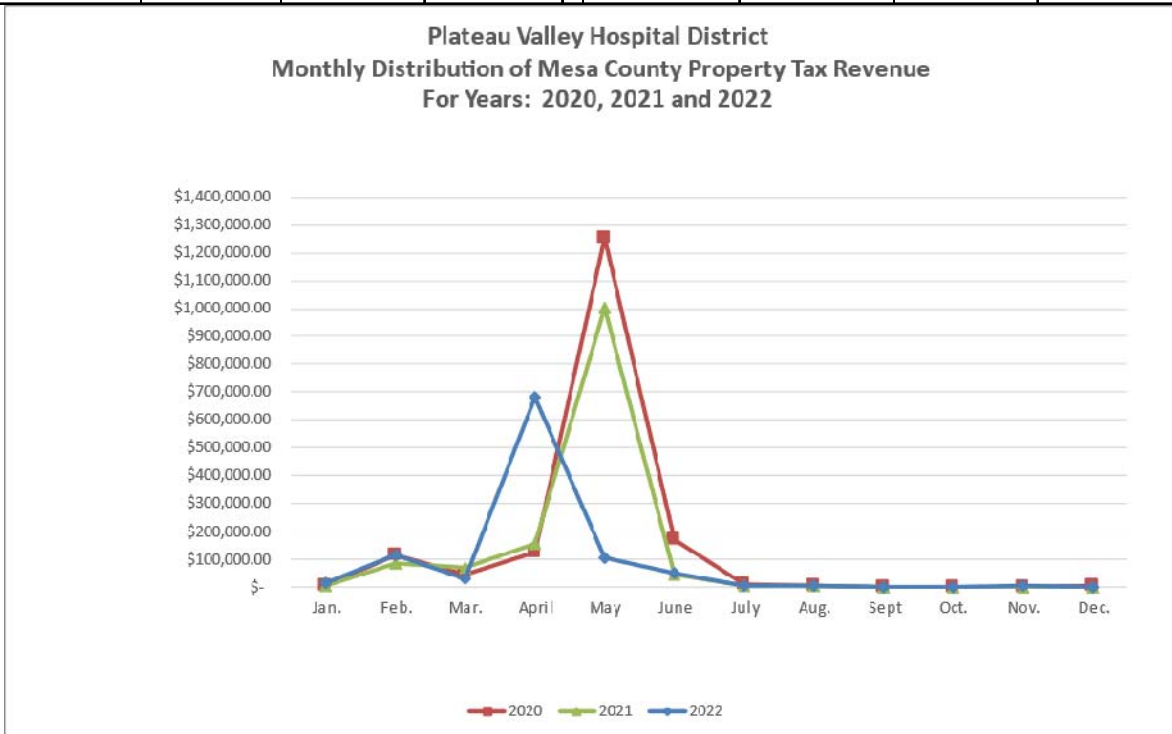
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, January 24, 2023

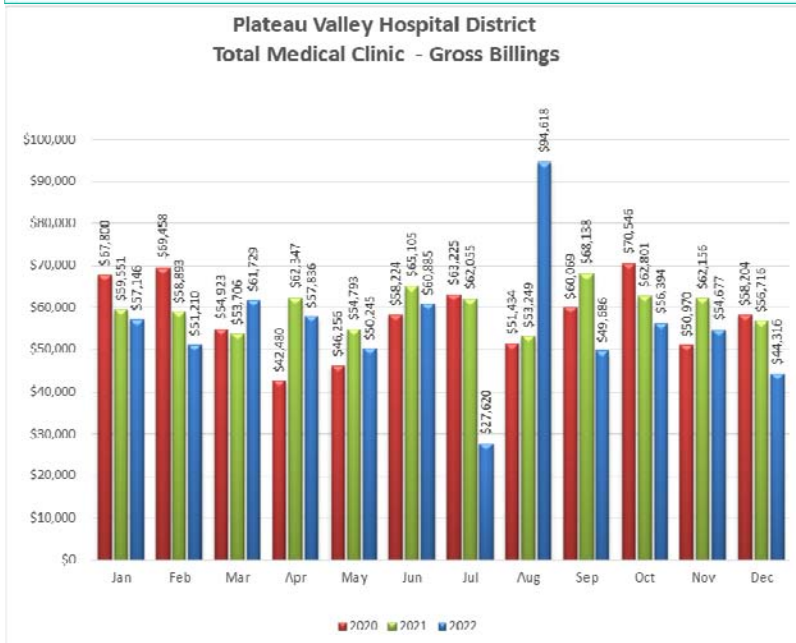
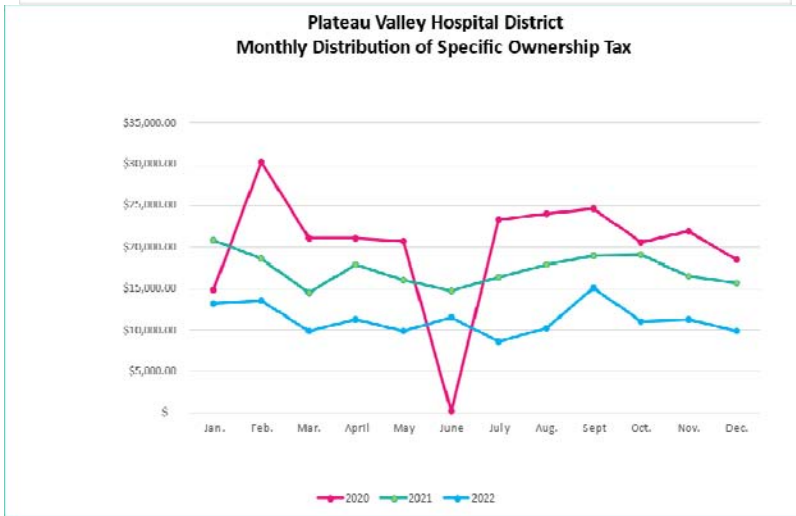
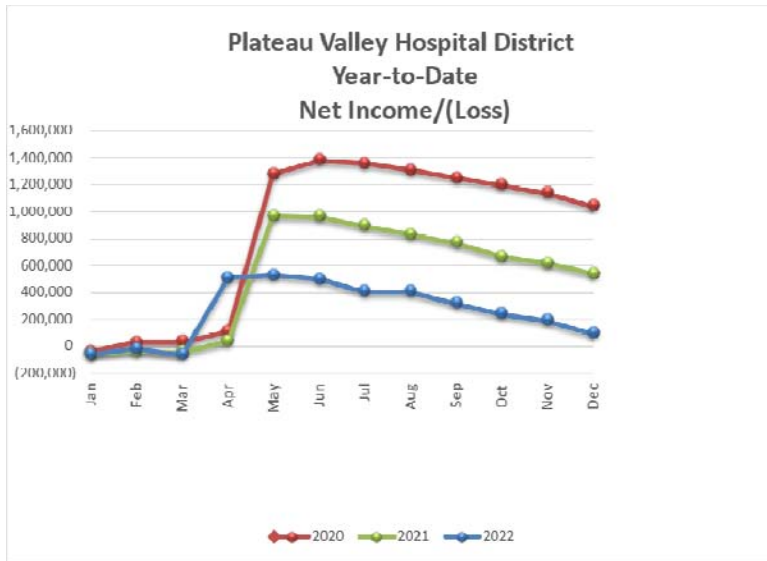
Attendance: Board: Steve Bryson, Mike Simons, Robert Hassell (via phone for one topic) & John Polhemus
 Staff & Consultants: Shannon Currier, Jessi Clark, Dr. Woodyard & Beth Hedstrom.

MEETING CALLED TO ORDER AT 1721 BY STEVE BRYSON, PRESIDENT.

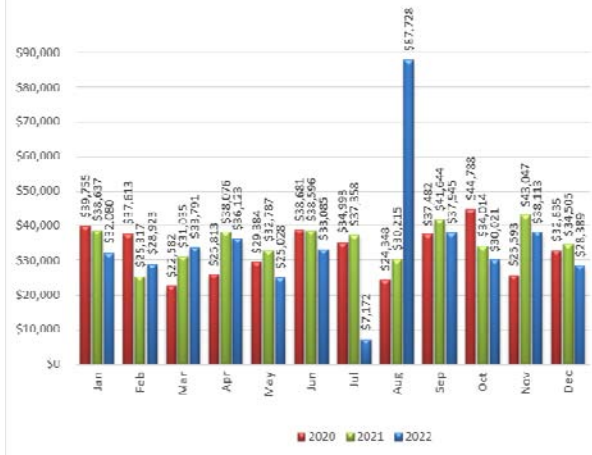
1. ROLL CALL:
 - **Motion 1:** Mike Simons motioned that the Board of Directors excused Don Mease and Robert Hassell from the meeting. John Polhemus seconded. Motion carried unanimously.
2. MINUTES
 Regular Meeting
 - **Motion 2:** John Polhemus motioned that the Board of Directors approves the minutes of the December 13, 2022 regular meeting as presented. Mike Simons seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT
 Nothing reported.
4. CONSULTANT CPA REPORT
 Financial Report

	Charges	Write Offs Misc. Inc.	December, 2022		Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
			Net Receipts	Operating Expense			
Clinic-Collbran	42,223.36	-13,486.02	28,737.34	-107,192.51	-78,455.17	0.00	-78,455.17
Clinic-Mesa	2,093.00	-2,441.45	-348.45	-24,098.55	-24,447.00	0.00	-24,447.00
PVHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Building	795.00	0.00	795.00	-2,975.74	-2,180.74	0.00	-2,180.74
Administrative	0.00	0.00	0.00	-17,335.13	-17,335.13	32,521.55	15,186.42
Total	45,111.36	-15,927.47	29,183.89	-151,601.93	-122,418.04	32,521.55	-89,896.49

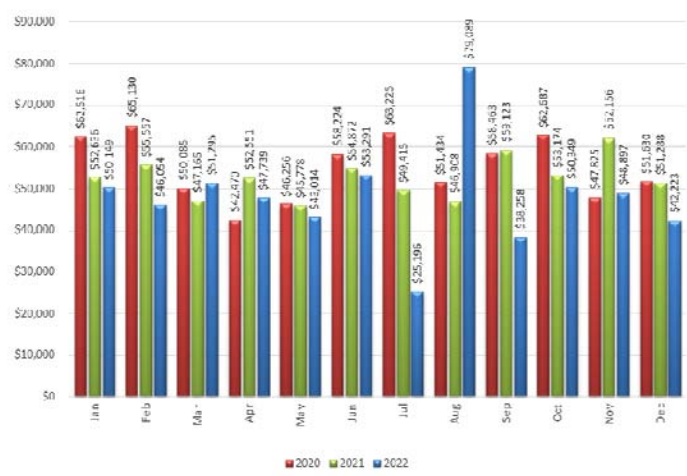




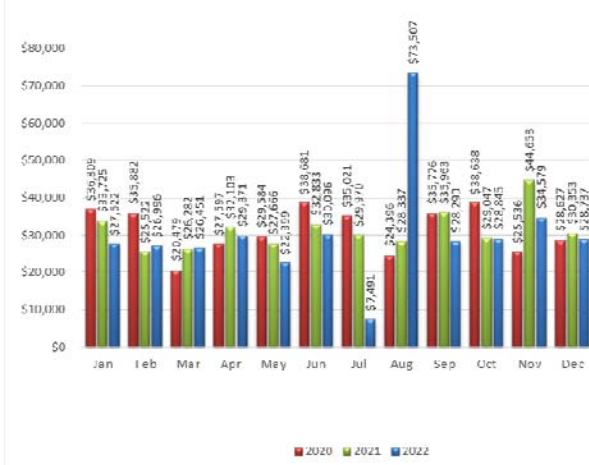
**Plateau Valley Hospital District
Total Medical Clinic - Net Billings**

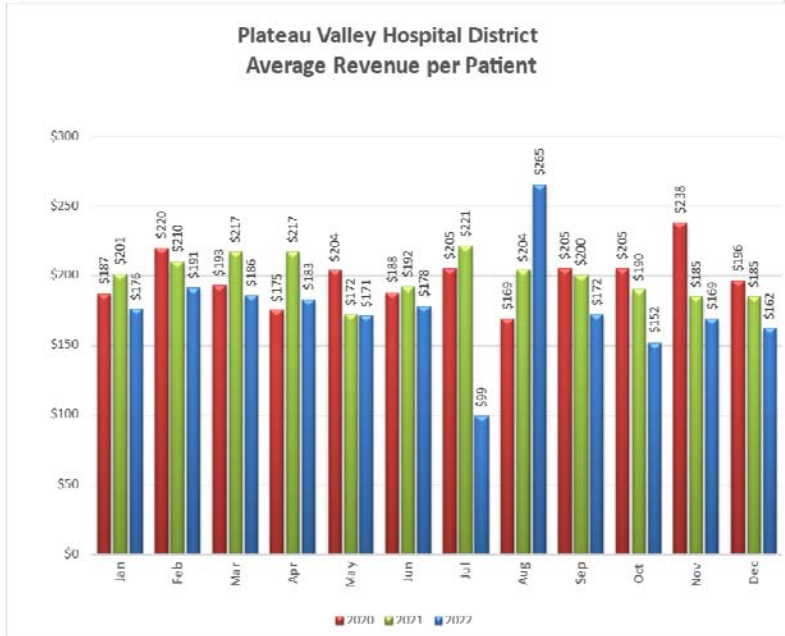
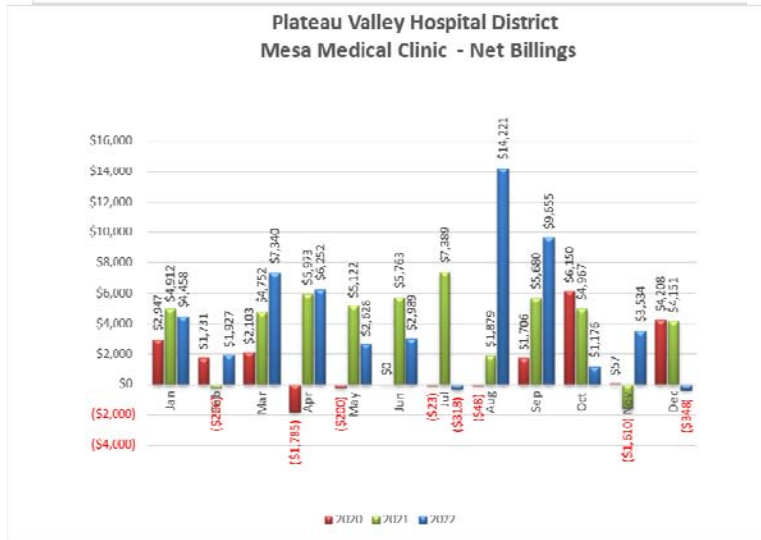
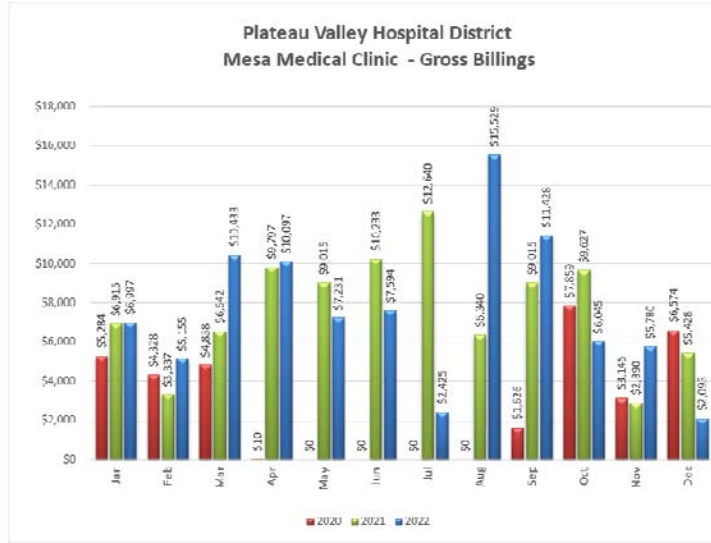


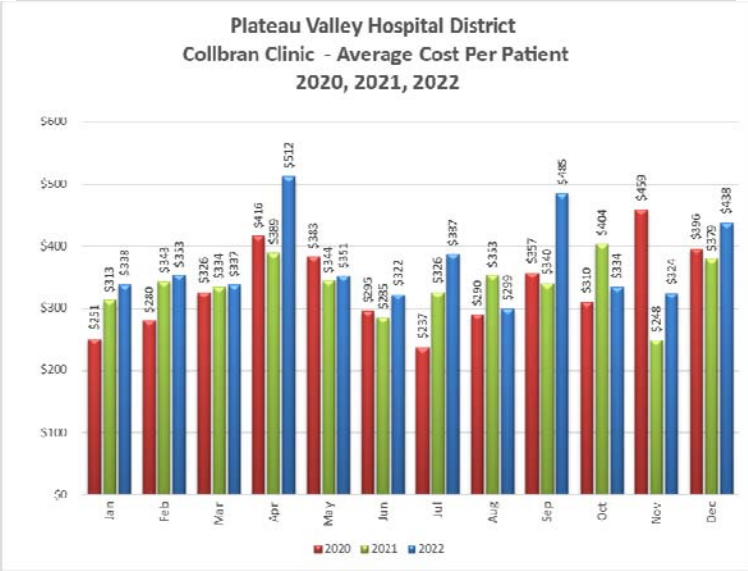
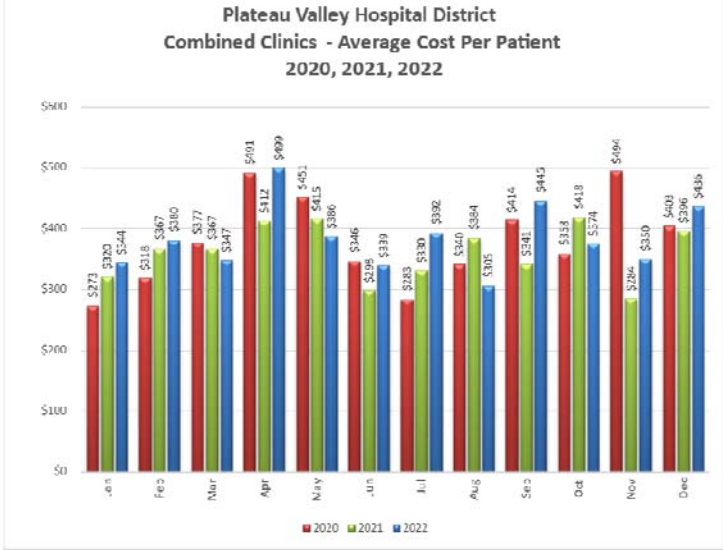
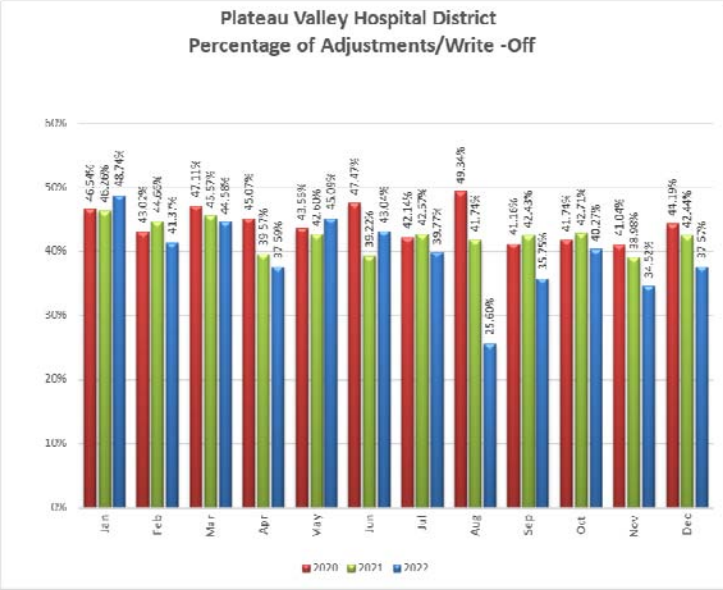
**Plateau Valley Hospital District
Collbran Medical Clinic - Gross Billings**

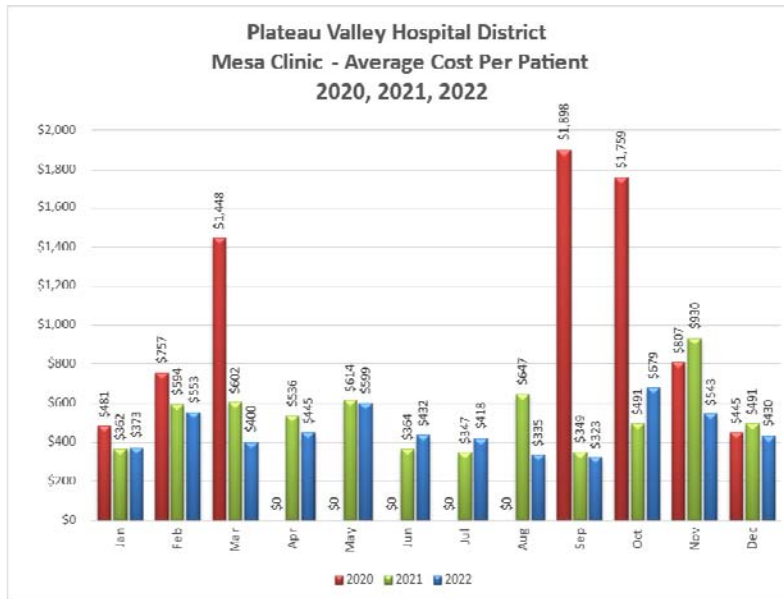


**Plateau Valley Hospital District
Collbran Medical Clinic - Net Billings**









- **Motion 3:** Mike Simons motioned that the Board of Directors approves purchasing marketable certificates of deposits of \$245,000 each for 1 year at 4.6%, 2 year at 4.40%, 3yr at 4.25% and an additional 3yr at 4% or better. John Polhemus seconded. Motion carried unanimously.
- **Motion 4:** Mike Simons motioned that the Board of Directors approves the December payroll and checks (#54898-54938) and the write-offs in the amount of \$15,927.47. John Polhemus seconded. Motion carried unanimously.

5. ENVIRONMENTAL SERVICES

The fire panel is going to need replacing. Jessi is getting bids. We are also calling now to get on the schedule for the asphalt company to look at our parking lots.

6. NEW BUSINESS

Nothing reported.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	143	154	188	157	183	194	178	200	143	176	166	153	2035
Dr # Days	19	18	20.5	19.5	19	19.5	18	21	18.5	19.5	18	18.5	229
Dr Ave/Day	10.11	9.83	10.10	9.13	10.42	10.46	10.44	10.19	8.49	9.74	10.50	9.24	9.89
Dr phone	49	23	19	21	15	10	10	14	14	14	23	18	230
FNP Appt	36	37	55	27	43	50	32	62	48	68	59	59	576
FNP Day	12	10	13	9.5	10	12	7.5	11	11	11	10	12	126
FNP Ave/Day	5.00	4.60	4.88	3.58	4.70	5.22	4.93	5.91	5.52	8.38	7.89	5.91	5.55
FNP phone	24	9	6	7	4	10	5	3	10	20	16	9	123
Lab/Inj	49	47	42	55	42	46	35	39	38	98	47	51	589
Pharm	7	5	6	10	4	19	10	8	8	10	5	4	96
AH Pharm	0	0	0	0	0	0	1	0	0	1	0	0	2
After Hours	2	1	3	2	2	4	4	3	3	1	0	2	27
Other	3	3	7	3	3	7	1	5	4	1	4	1	42
Paged Calls	18	17	23	17	28	27	22	17	21	17	22	19	248
Clinic New Pt	18	5	12	9	9	22	10	13	8	11	8	8	133
Clinic 1X Pt	0	0	0	0	0	0	7	5	2	1	1	1	17
M - Dr Appt	22	20	23	13	22	21	19	18	26	16	10	26	236

M - # Days	2	2	2.5	1.5	2	2.5	2	2	2.5	1.5	1.5	2.5	24.5
M - Ave/ day	13.50	10.50	9.20	10.00	11.50	10.00	10.50	10.50	11.60	10.67	6.67	11.20	10.57
M - DR phone	5	1	0	2	1	4	2	3	3	0	0	2	23
M - FNP appt	22	8	27	31	14	17	21	27	36	20	26	21	270
M - FNP # day	6.0	5.0	6.5	7.5	5.0	6.0	6.0	6.0	7.5	4.5	4.5	5.5	70
M - FNP ave/da	4.50	3.00	4.92	4.80	3.60	3.50	4.17	6.17	5.60	4.67	5.78	4.91	4.67
M - FNP phone	5	7	5	5	4	4	4	10	6	1	0	6	57
M - MA appt	15	8	15	17	4	10	12	6	13	22	12	12	146
M - Pharm	1	1	1	0	3	0	0	1	0	0	0	1	8
M - Other	0	1	0	2	0	0	0	0	0	0	1	1	5
M - New Pt	1	3	3	3	1	3	2	6	1	0	4	0	27
M - 1 X Pt	0	0	1	0	0	0	1	0	2	0	0	0	4

Collbran Clinic

2022	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	89	10	8.90	103	9	11.44	60	12	5.00
Feb	98	11.5	8.52	79	5.5	14.36	46	10	4.60
Mar	84	10	8.40	123	10.5	11.71	61	12.5	4.88
Apr	64	7	9.14	84	7.5	11.20	34	9.5	3.58
May	87	9	9.67	111	10	11.10	47	10	4.70
Jun	104	10.5	9.90	100	9	11.11	60	11.5	5.22
Jul	87	9	9.67	101	9	11.22	37	7.5	4.93
Aug	113	11	10.27	101	10	10.10	65	11	5.91
Sep	80	9	8.89	77	9.5	8.11	58	10.5	5.52
Oct	101	9	11.22	80	8.5	9.41	88	10.5	8.38
Nov	109	10	10.90	80	8	10.00	75	9.5	7.89
Dec	98	10.5	9.33	73	8	9.13	68	11.5	5.91
Totals	1,114	116.5	9.56	1,112	104.5	10.64	699	126	5.55

Mesa Clinic

2022	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	8	2	4.00	13	2	6.50	32	6.00	5.33
Feb	13	1.5	8.67	8	0.5	16.00	15	5.00	3.00
Mar	4	1	4.00	19	1.5	12.67	32	6.50	4.92
Apr	7	1	7.00	6	0.5	12.00	31	7.50	4.13
May	10	1	10.00	13	1	13.00	18	5.00	3.60
Jun	13	1.5	8.67	12	1	12.00	21	6.00	3.50
Jul	12	2	6.00	9	1	9.00	25	6.00	4.17
Aug	11	1	11.00	10	1	10.00	37	6.00	6.17
Sep	11	1	11.00	18	1.5	12.00	42	7.50	5.60
Oct	10	1	10.00	6	0.5	12.00	21	4.50	4.67
Nov	6	1	6.00	4	0.5	8.00	26	4.50	5.78
Dec	20	1.5	13.33	8	1	8.00	27	5.50	4.91
Totals	125	15.5	8.06	126	12	10.50	327	70.00	4.67

- Provider Report – there was discussion on one provider contract and health insurance.
- **Motion 5:** Mike Simons motioned that Board of Directors approves covering the health insurance for the provider and spouse in the 2023 contract for the provider that does not already have it in it. John Polhemus seconded. Motion carried unanimously.

- District Administrator Report
 - Election – two members are up for re-election and we need to appoint a DEO.
 - **Motion 6:** Mike Simons motions that the Board of Directors adopts the resolution appointing Jessi Clark as the Designated Election Official. John Polhemus seconded. Motion carried unanimously.
 - Annual Board Designations – it is time for the annual agenda posting place designation.
 - **Motion 7:** John Polhemus motioned that the Board of Directors continue to post the agenda on the District's website with the Collbran Clinic lobby as the back-up posting place. Mike Simons seconded. Motion carried unanimously.
 - Other information – the audit will begin January 30, 2023. Edward Jones is updating our account information.

8. OLD BUSINESS

- Succession – there was discussion of the candidate, whether to make an offer and what that offer should be. Robert Hassell joined via phone for the discussion but not the vote.
- **Motion 8:** John Polhemus motioned that the Board of Directors make an offer to the candidate including specified salary and benefits. Mike Simons seconded. Motion carried unanimously.
- EMR – the go-live date for the Athena program is February 6.
- Internet – The Town has purchased fiber and conduit and is awaiting the weather to allow the construction to begin.
- Signage – no update given.

9. JANUARY EVALUATION / RAISES

- Annual: None
- 3 Month: None

- **Motion 9:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1900. John Polhemus seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator