

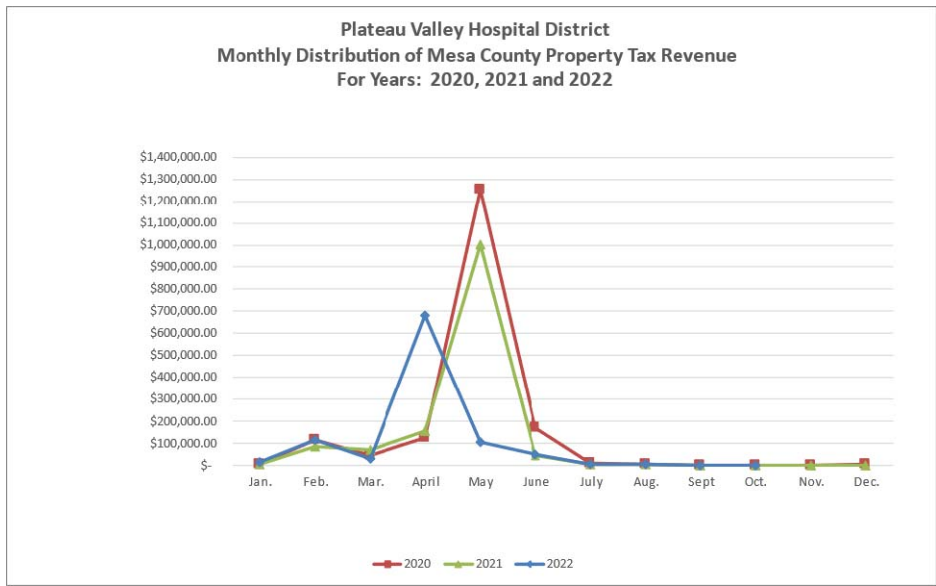
PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES
 Tuesday, November 15, 2022

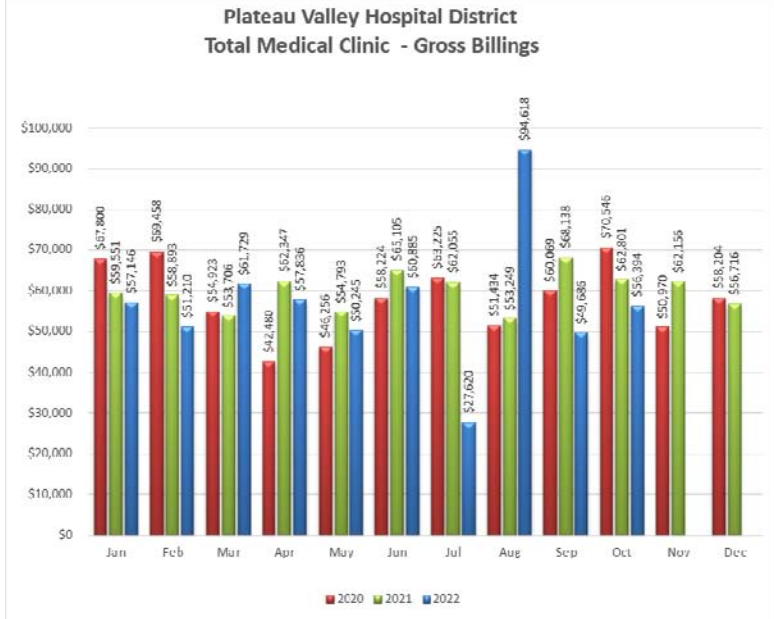
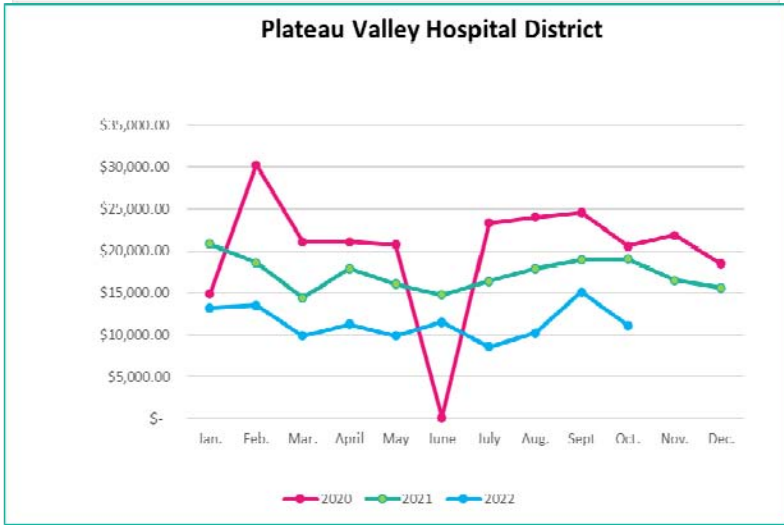
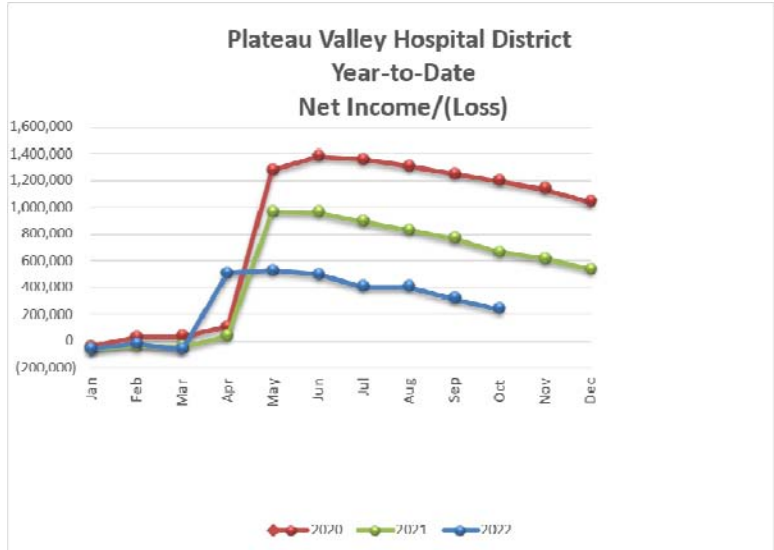
Attendance: Board: Steve Bryson, Don Mease, Mike Simons, Robert Hassell & John Polhemus.
 Staff & Consultants: Shannon Currier, Jessi Clark, Erika Woodyard & Beth Hedstrom.

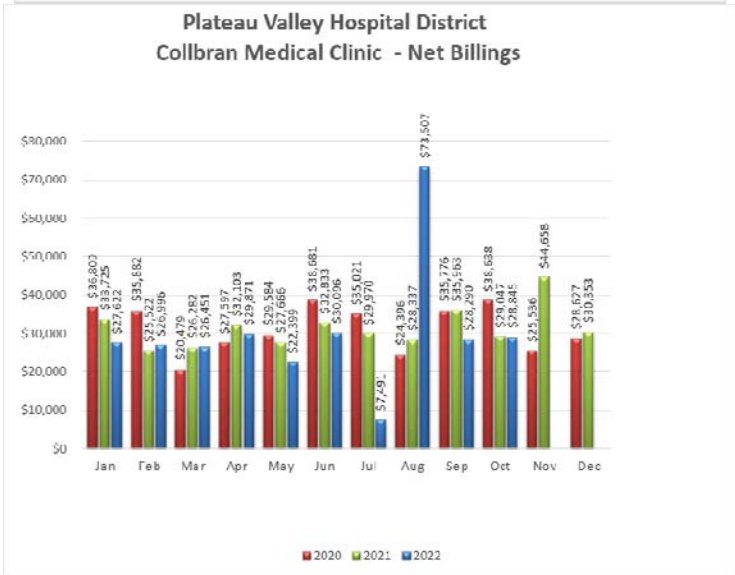
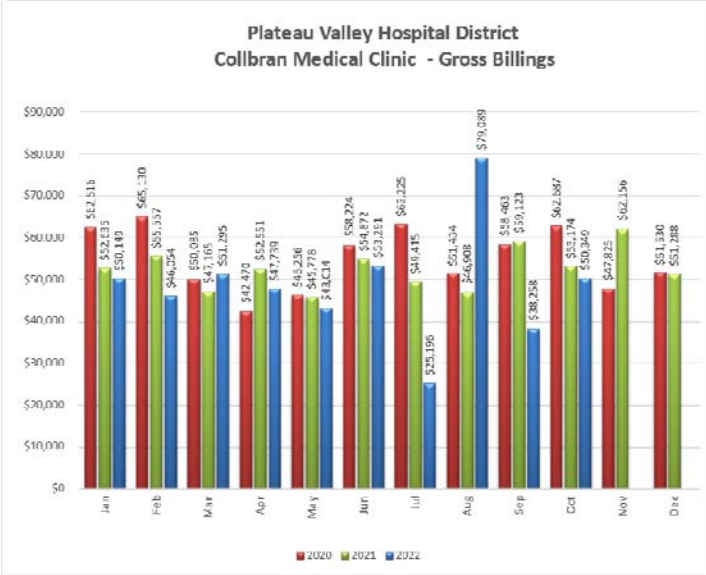
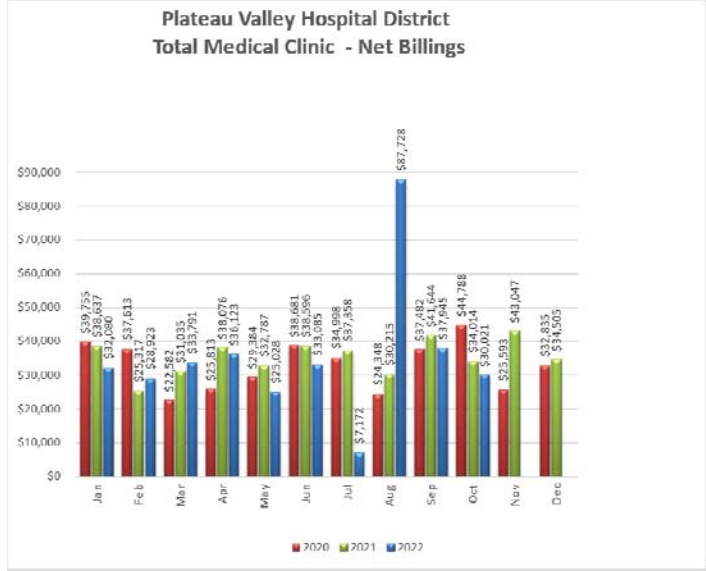
MEETING CALLED TO ORDER AT 1719 BY STEVE BRYSON, PRESIDENT.

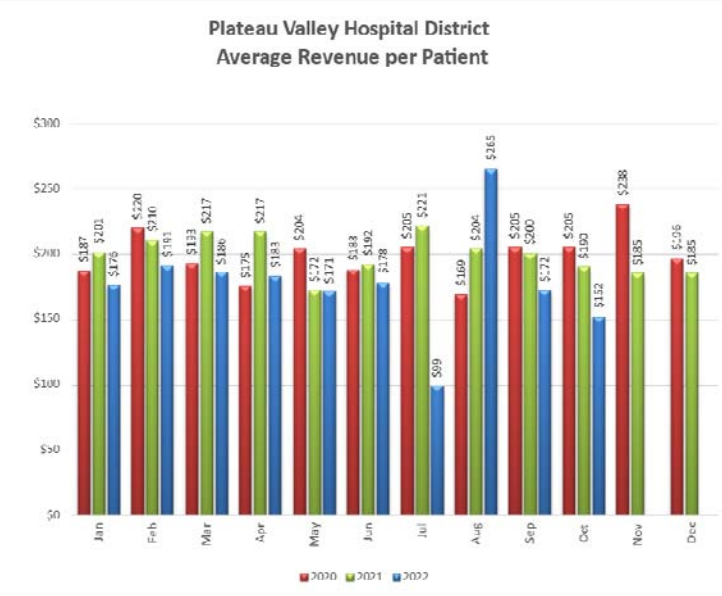
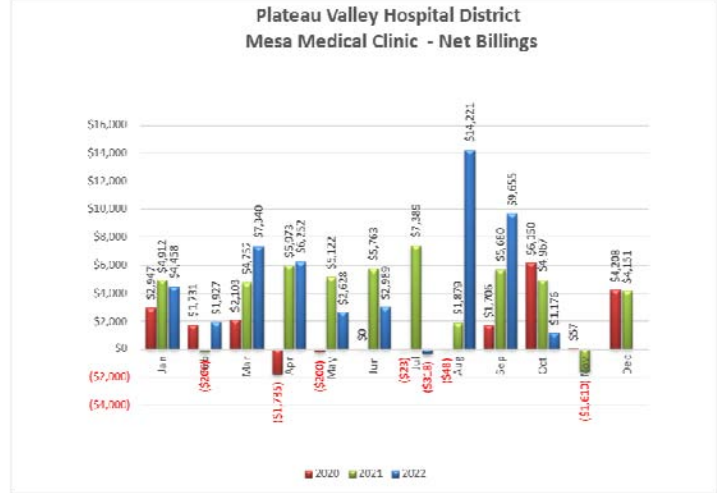
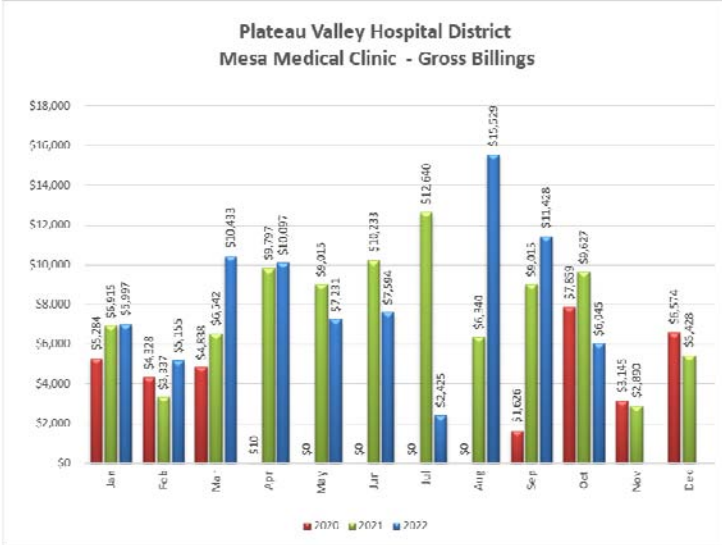
1. ROLL CALL: All present.
2. BUDGET HEARING – Budget hearing opened at 1720 with no public present. Budget reviewed by Board and suggestions made. Hearing closed at 1734 with no public present.
3. MINUTES
 Regular Meeting
 - **Motion 1:** Robert Hassell motioned that the Board of Directors approve the minutes of the October 18, 2022 regular meeting as presented. Don Mease seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
 Nothing presented.
5. CONSULTANT CPA REPORT
 Financial Report

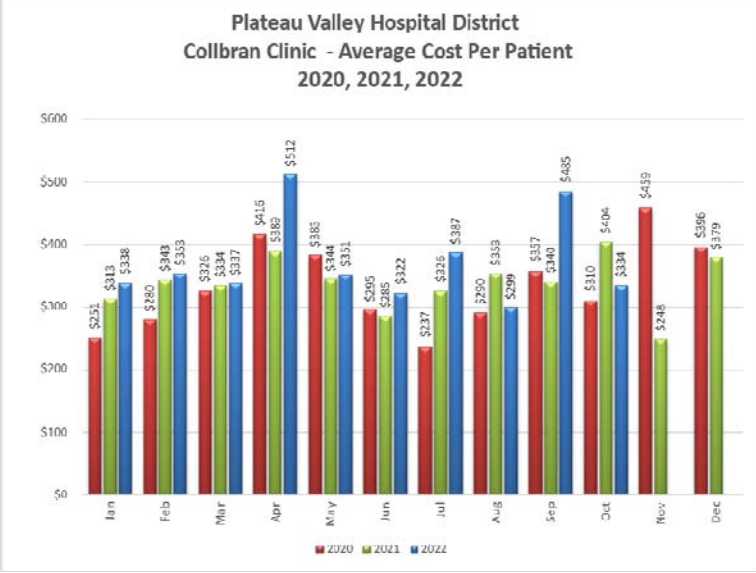
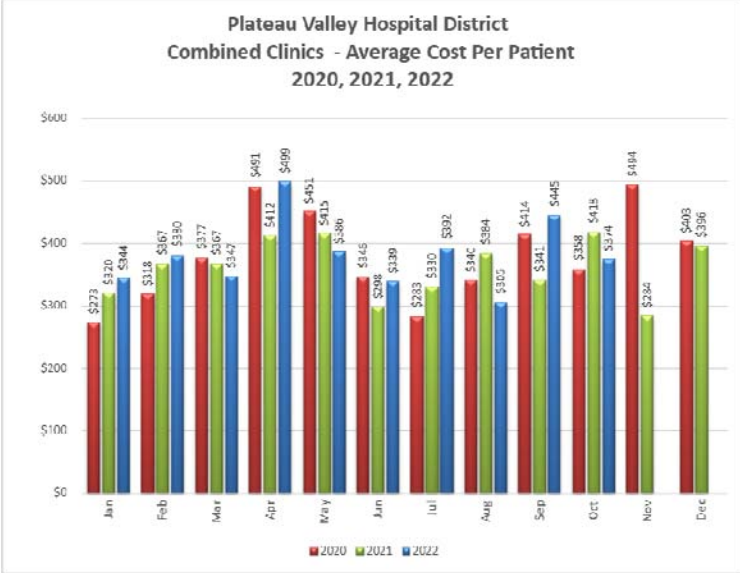
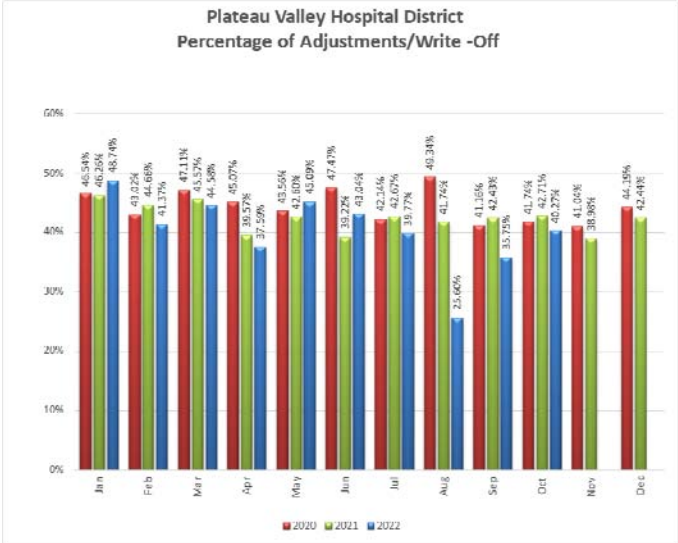
	Charges	Write Offs Misc. Inc.	October, 2022				Net Income/(Loss)
			Net Receipts	Operating Expense	Net Ordinary Income	Other Income/Exp	
Clinic-Collbran	50,349.12	-21,504.40	28,844.72	-93,102.55	-64,257.83	0.00	-64,257.83
Clinic-Mesa	6,045.00	-4,869.04	1,175.96	-25,138.55	-23,962.59	0.00	-23,962.59
PVHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Building	966.00	0.00	966.00	-2,373.50	-1,407.50	0.00	-1,407.50
Administrative	0.00	0.00	0.00	-12,628.41	-12,628.41	23,353.44	10,725.03
Total	57,360.12	-26,373.44	30,986.68	-133,243.01	-102,256.33	23,353.44	-78,902.89

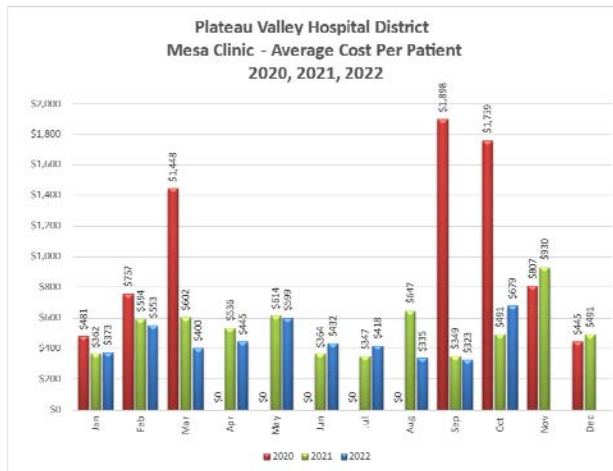












- **Motion 2:** Mike Simons motioned that the Board of Directors approves the payroll and accounts payable checks (#54851-54875) and October write-offs in the amount of \$26,373.44. Robert Hassell seconded. Motion carried unanimously.

6. ENVIRONMENTAL SERVICES

Nothing reported.

7. NEW BUSINESS

Nothing reported.

8. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	143	154	188	157	183	194	178	200	143	176			1716
Dr # Days	19	18	20.5	19.5	19	19.5	18	21	18.5	19.5			192.5
Dr Ave/Day	10.11	9.83	10.10	9.13	10.42	10.46	10.44	10.19	8.49	9.74	#####	####	9.90
Dr phone	49	23	19	21	15	10	10	14	14	14			189
FNP Appt	36	37	55	27	43	50	32	62	48	68			458
FNP Day	12	10	13	9.5	10	12	7.5	11	11	11			105
FNP Ave/Day	5.00	4.60	4.88	3.58	4.70	5.22	4.93	5.91	5.52	8.38	#####	####	5.30
FNP phone	24	9	6	7	4	10	5	3	10	20			98
Lab/Inj	49	47	42	55	42	46	35	39	38	98			491
Pharm	7	5	6	10	4	19	10	8	8	10			87
AH Pharm	0	0	0	0	0	0	1	0	0	1			2
After Hours	2	1	3	2	2	4	4	3	3	1			25
Other	3	3	7	3	3	7	1	5	4	1			37
Paged Calls	18	17	23	17	28	27	22	17	21	17			207
Clinic New Pt	18	5	12	9	9	22	10	13	8	11			117
Clinic 1X Pt	0	0	0	0	0	0	7	5	2	1			15
M - Dr Appt	22	20	23	13	22	21	19	18	26	16			200
M - # Days	2	2	2.5	1.5	2	2.5	2	2	2.5	1.5			20.5
M - Ave/ day	13.50	10.50	9.20	10.00	11.50	10.00	10.50	10.50	11.60	10.67	#####	####	10.78
M - DR phone	5	1	0	2	1	4	2	3	3	0			21
M - FNP appt	22	8	27	31	14	17	21	27	36	20			223
M - FNP # day	6.0	5.0	6.5	7.5	5.0	6.0	6.0	6.0	7.5	4.5			60

M - FNP ave/da	4.50	3.00	4.92	4.80	3.60	3.50	4.17	6.17	5.60	4.67	#####	####	4.57
M - FNP phone	5	7	5	5	4	4	4	10	6	1			51
M - MA appt	15	8	15	17	4	10	12	6	13	22			122
M - Pharm	1	1	1	0	3	0	0	1	0	0			7
M - Other	0	1	0	2	0	0	0	0	0	0			3
M - New Pt	1	3	3	3	1	3	2	6	1	0			23
M - 1 X Pt	0	0	1	0	0	0	1	0	2	0			4

Collbran Clinic

2022	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	89	10	8.90	103	9	11.44	60	12	5.00
Feb	98	11.5	8.52	79	5.5	14.36	46	10	4.60
Mar	84	10	8.40	123	10.5	11.71	61	12.5	4.88
Apr	64	7	9.14	84	7.5	11.20	34	9.5	3.58
May	87	9	9.67	111	10	11.10	47	10	4.70
Jun	104	10.5	9.90	100	9	11.11	60	11.5	5.22
Jul	87	9	9.67	101	9	11.22	37	7.5	4.93
Aug	113	11	10.27	101	10	10.10	65	11	5.91
Sep	80	9	8.89	77	9.5	8.11	58	10.5	5.52
Oct	101	9	11.22	80	8.5	9.41	88	10.5	8.38
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	907	96	9.45	959	88.5	10.84	556	105	5.30

Mesa Clinic

2022	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	8	2	4.00	13	2	6.50	32	6.00	5.33
Feb	13	1.5	8.67	8	0.5	16.00	15	5.00	3.00
Mar	4	1	4.00	19	1.5	12.67	32	6.50	4.92
Apr	7	1	7.00	6	0.5	12.00	31	7.50	4.13
May	10	1	10.00	13	1	13.00	18	5.00	3.60
Jun	13	1.5	8.67	12	1	12.00	21	6.00	3.50
Jul	12	2	6.00	9	1	9.00	25	6.00	4.17
Aug	11	1	11.00	10	1	10.00	37	6.00	6.17
Sep	11	1	11.00	18	1.5	12.00	42	7.50	5.60
Oct	10	1	10.00	6	0.5	12.00	21	4.50	4.67
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	99	13	7.62	114	10.5	10.86	274	60.00	4.57

- Provider Report – There was discussion of the schedule after Dr. Rollins leaves. Beth will take over Dr. Rollins schedule so that she and Dr. Woodyard rotate a week on and a week off. It will mean that the Mesa Clinic will reduce their hours to Thursday afternoons only. There was also discussion of contracts.
 - **Motion 3:** Mike Simons motioned that the Board of Directors go into executive session for negotiation strategy per statute §24-6-402(4)(f), C.R.S. to negotiate the contract with Dr. Woodyard at 1804. Robert Hassell seconded. Motion carried unanimously.
 - Meeting reconvened at 1826.
 - **Motion 4:** John Polhemus motioned that the Board of Directors go into executive session for negotiation strategy per statute §24-6-402(4)(f), C.R.S. to negotiate the contract with Nurse Practitioner Beth Hedstrom at 1830. Don Mease seconded. Motion carried unanimously.
 - Meeting reconvened at 1852.

- **Motion 5:** Robert Hassell motioned that the Board of Directors approves designating the Medical Director title to Dr. Woodyard. John Polhemus seconded. Motion carried unanimously.
 - **Motion 6:** Mike Simons motioned that the Board of Directors approves the full-time physician contract with the wording change of vacation days to 14 discretionary days. Don Mease seconded. Motion carried unanimously.
 - **Motion 7:** Don Mease motioned that the Board of Directors approves the nurse practitioner contract with a four percent merit-based increase to the annual salary. Mike Simons seconded. Motion carried unanimously.
 - **Motion 8:** Mike Simons motioned that the Board of Directors approves the addendum to the nurse practitioner contract clarifying the scheduling and vacation day change while a third provider is recruited and hired. John Polhemus seconded. Motion carried unanimously.
- District Administrator Report
 - Wage Scale – There was further review of the current wage scale, the projected minimum wage and inflation. It was determined that the housekeeping position was below market value.
 - **Motion 9:** Mike Simons motioned that the Board of Directors approves changing housekeeping starting wage to \$13.65 per hour and a 2% increase to the rest of that scale. John Polhemus seconded. Motion carried unanimously.
 - **Motion 10:** Don Mease motioned that the Board of Directors approves increasing the entire wage scale by 10%. John Polhemus seconded. Motion carried unanimously.
 - Christmas Party – There was discussion of having the party on 12/11 at the Collbran Café.
 - **Motion 11:** Don Mease motioned that the Board of Directors approves the staff Christmas party at the Collbran Café. John Polhemus seconded. Motion carried unanimously.
 - Christmas Bonuses – There was discussion of whether to give bonuses this year or not.
 - **Motion 12:** Robert Hassell motioned that the Board of Directors approves giving bonuses to the staff using the same formula as in previous years. John Polhemus seconded. Motion carried 4-1 with Mike Simons opposing.

9. OLD BUSINESS

- Succession Committee – There was discussion of the progress the recruiting agency has made. They do have one candidate interested. Jessi will discuss the candidate with the attorney and the recruiting agency. There was also discussion of a retirement gift for Dr. Rollins.
 - **Motion 13:** Mike Simons motioned that the Board of Directors approves purchasing a retirement gift not to exceed \$2500. Don Mease seconded. Motion carried unanimously.
- EMR – Things are progressing.
- Internet – No update given.
- Signage – A sign company did finally look at the project and will get numbers to us. He had an option that will make future changes much easier.
- Reminder the December meeting was changed to Tuesday, December 13 at the normal time.

10. NOVEMBER EVALUATION / RAISES

- Annual: Schowalter
 - 3 Month: None
 - **Motion 14:** Mike Simons motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. John Polhemus seconded. Motion carried unanimously.
- **Motion 15:** Mike Simons motioned that the Board of Directors adjourn the meeting at 2033. Don Mease seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator