

**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
 Tuesday, October 18, 2022

Attendance: Board: Steve Bryson, Don Mease, Robert Hassell & John Polhemus  
 Staff & Consultants: Shannon Currier, Jessi Clark & Beth Hedstrom.

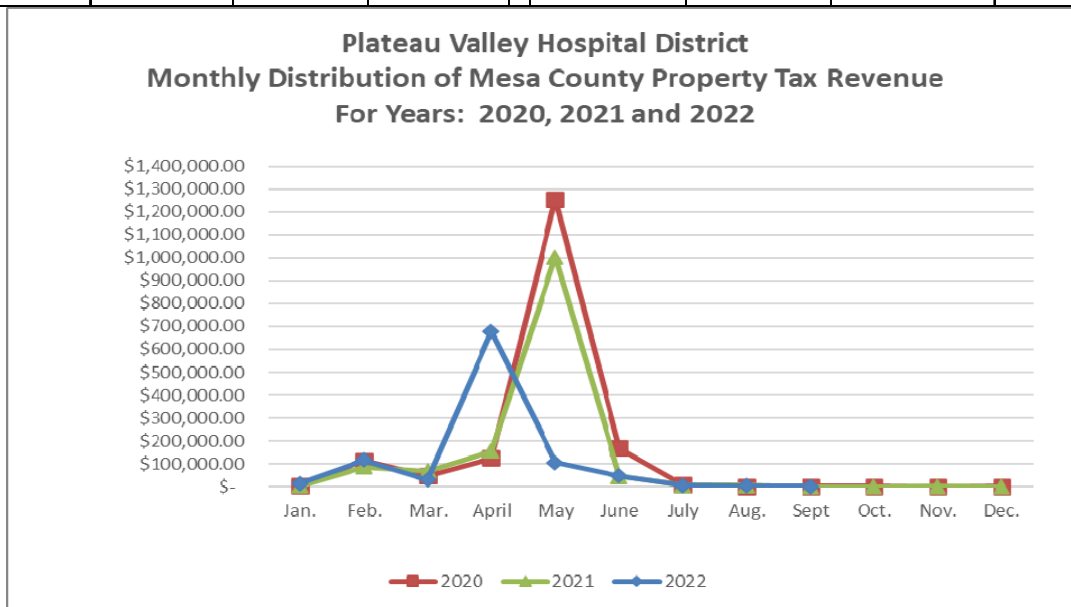
MEETING CALLED TO ORDER AT 1721 BY STEVE BRYSON, PRESIDENT.

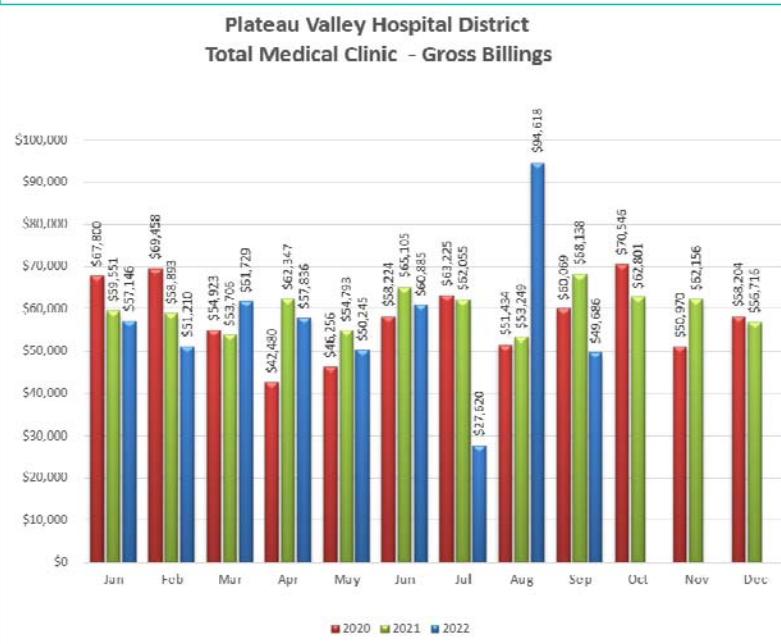
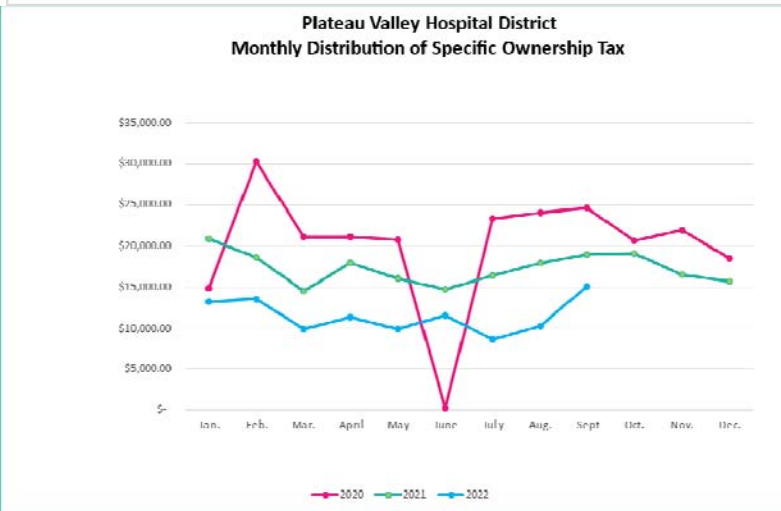
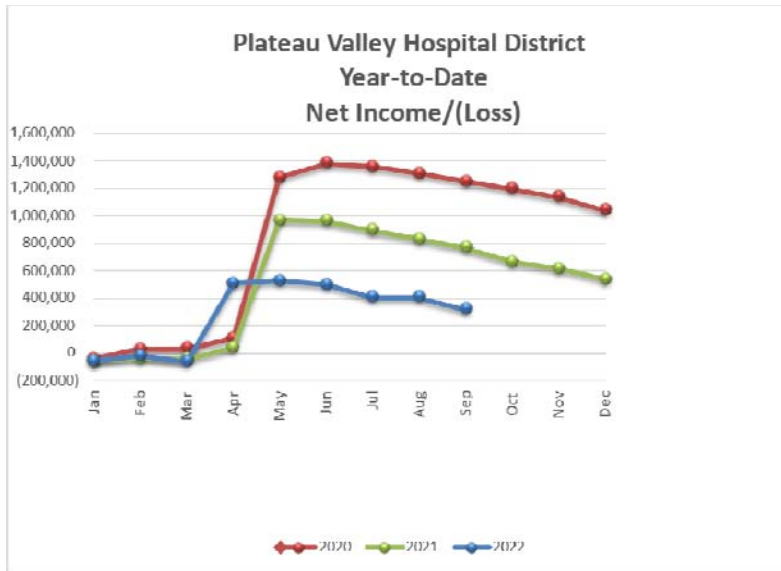
1. ROLL CALL: Mike Simons absent.
  - **Motion 1:** Robert Hassell motioned that the Board of Directors excuse Mike Simons from the meeting. Don Mease seconded. Motion carried unanimously.
2. PUBLIC HEARING FOR FAML I DECISION – no public present.
3. MINUTES
  - Regular Meeting
    - **Motion 2:** Don Mease motioned that the Board of Directors approves the minutes of the September 20, 2022 regular meeting as presented. John Polhemus seconded. Motion carried unanimously.
4. CLINIC CONSULTANT REPORT
 

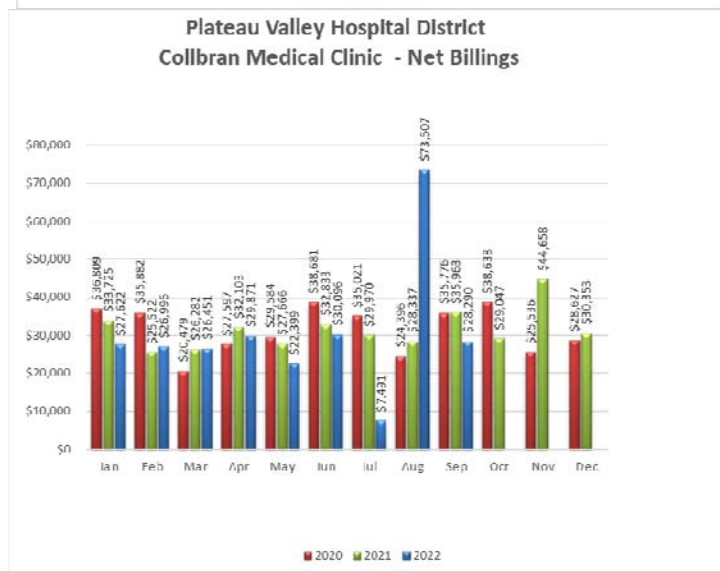
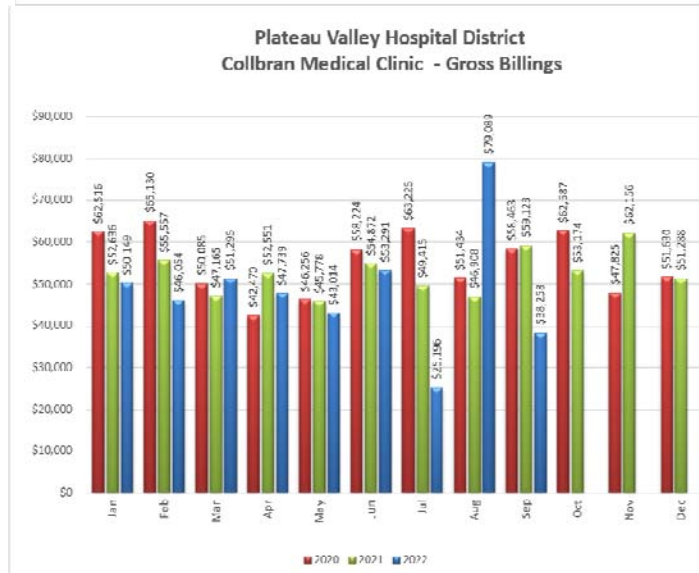
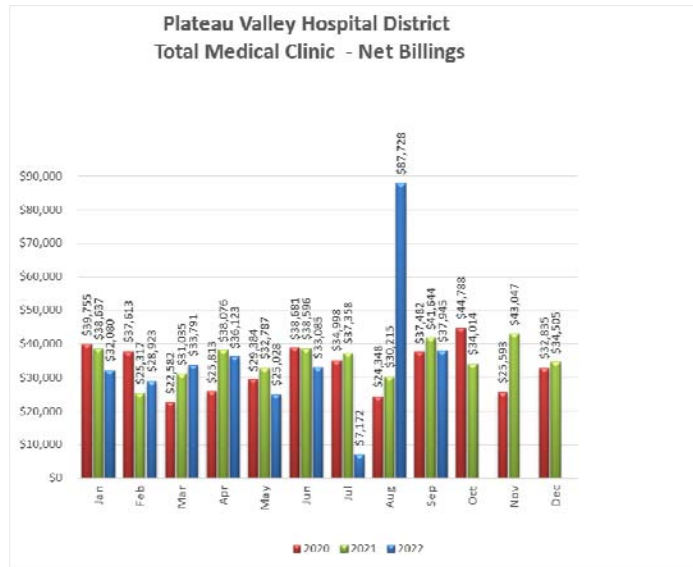
Nothing reported. The billing office has been focused on working on the credentialing for insurances to be able to bill out of Athena.
5. CONSULTANT CPA REPORT
 

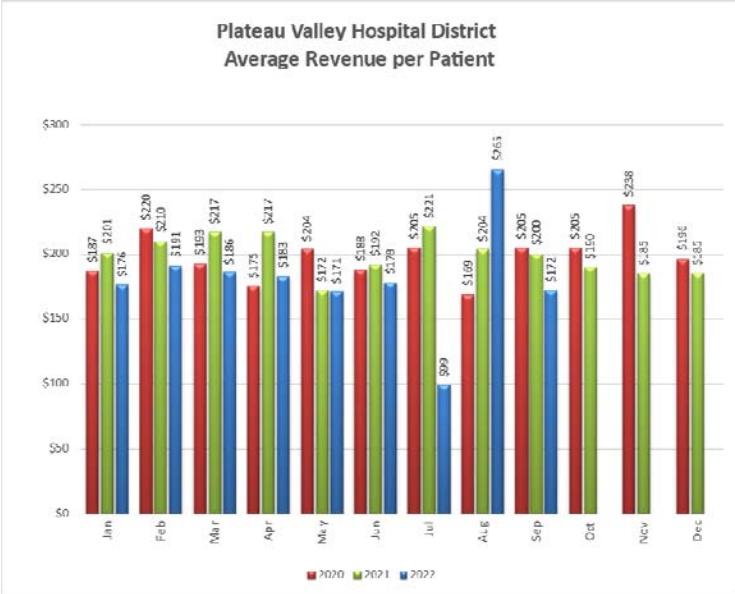
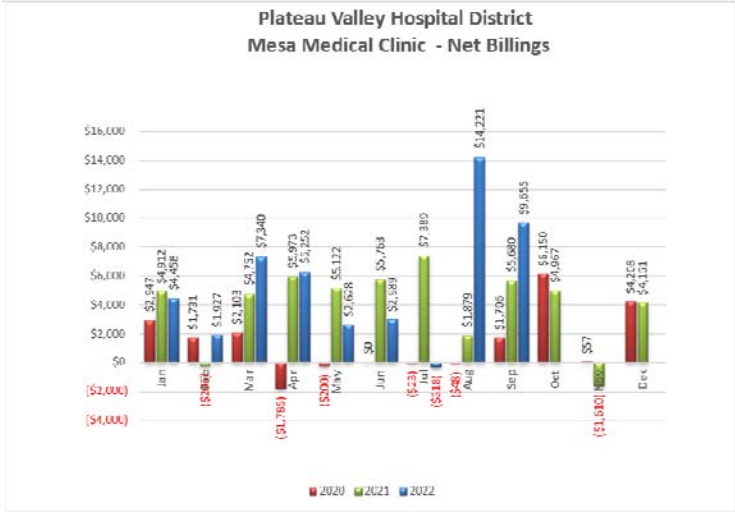
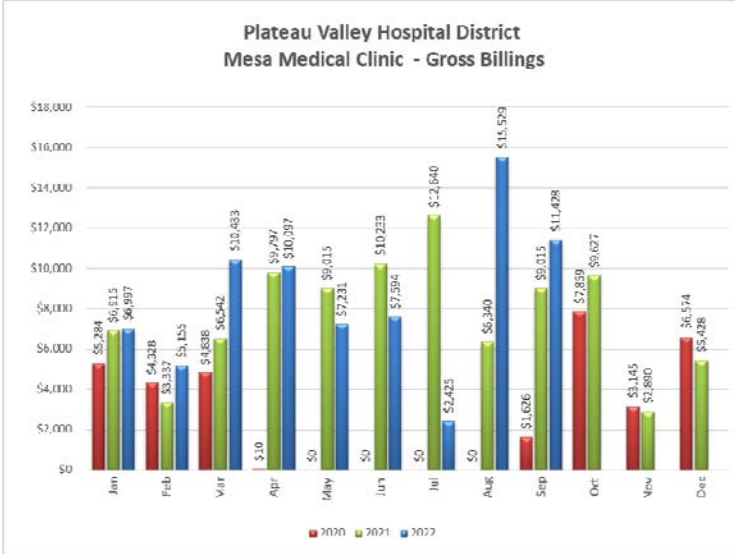
Financial Report

	Charges	Write Offs Misc. Inc.	September, 2022		Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
			Net Receipts	Operating Expense			
Clinic-Collbran	38,257.94	-9,967.63	28,290.31	-105,774.76	-77,484.45	0.00	-77,484.45
Clinic-Mesa	11,428.00	-1,773.11	9,654.89	-22,941.63	-13,286.74	0.00	-13,286.74
PVHS	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Rental Building	1,066.00	0.00	1,066.00	-2,852.43	-1,786.43	260.00	-1,526.43
Administrative	0.00	0.00	0.00	-17,373.94	-17,373.94	21,121.59	3,747.65
<b>Total</b>	<b>50,751.94</b>	<b>-11,740.74</b>	<b>39,011.20</b>	<b>-148,942.76</b>	<b>-109,931.56</b>	<b>21,381.59</b>	<b>-88,549.97</b>

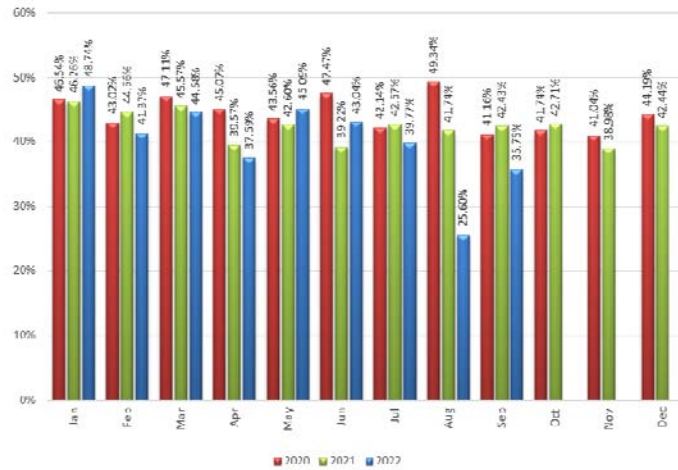




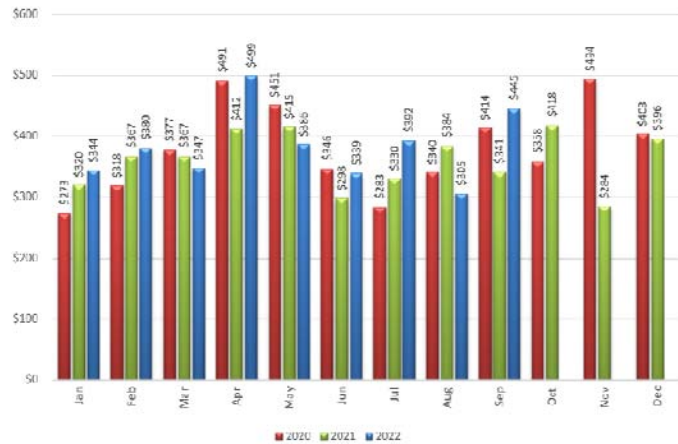




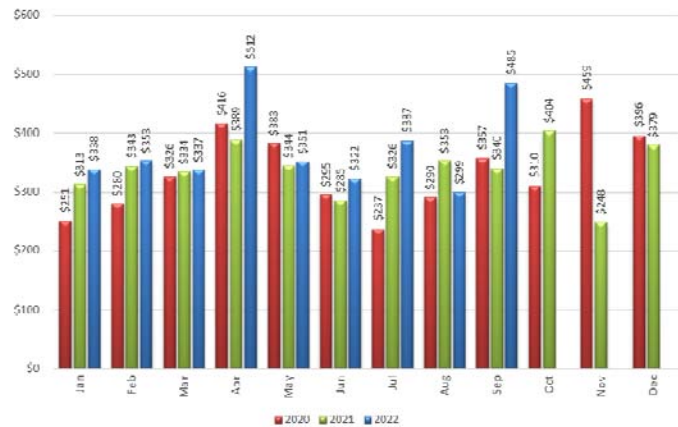
**Plateau Valley Hospital District  
Percentage of Adjustments/Write -Off**

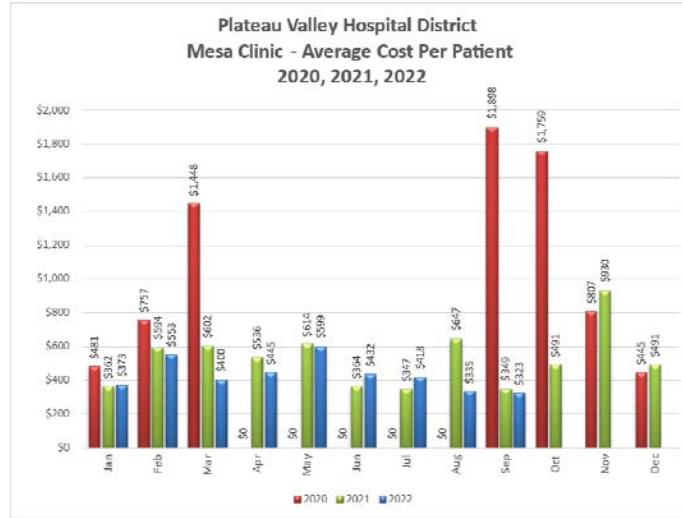


**Plateau Valley Hospital District  
Combined Clinics - Average Cost Per Patient  
2020, 2021, 2022**



**Plateau Valley Hospital District  
Collbran Clinic - Average Cost Per Patient  
2020, 2021, 2022**





- **Motion 3:** Don Mease motioned that the Board of Directors approves the payroll and accounts payable checks (#54831-54850) and the September write-offs in the amount of \$11,740.74. Robert Hassell seconded. Motioned carried unanimously.

6. ENVIRONMENTAL SERVICES  
Nothing reported.

7. NEW BUSINESS  
Nothing reported.

8. CLINIC REPORT  
Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	143	154	188	157	183	194	178	200	143				1540
Dr # Days	19	18	20.5	19.5	19	19.5	18	21	18.5				173
Dr Ave/Day	10.11	9.83	10.10	9.13	10.42	10.46	10.44	10.19	8.49	#####	#####	####	9.91
Dr phone	49	23	19	21	15	10	10	14	14				175
FNP Appt	36	37	55	27	43	50	32	62	48				390
FNP Day	12	10	13	9.5	10	12	7.5	11	11				95
FNP Ave/Day	5.00	4.60	4.88	3.58	4.70	5.22	4.93	5.91	5.52	#####	#####	####	4.95
FNP phone	24	9	6	7	4	10	5	3	10				78
Lab/Inj	49	47	42	55	42	46	35	39	38				393
Pharm	7	5	6	10	4	19	10	8	8				77
AH Pharm	0	0	0	0	0	0	1	0	0				1
After Hours	2	1	3	2	2	4	4	3	3				24
Other	3	3	7	3	3	7	1	5	4				36
Paged Calls	18	17	23	17	28	27	22	17	21				190
Clinic New Pt	18	5	12	9	9	22	10	13	8				106
Clinic 1X Pt	0	0	0	0	0	0	7	5	2				14
M - Dr Appt	22	20	23	13	22	21	19	18	26				184
M - # Days	2	2	2.5	1.5	2	2.5	2	2	2.5				19
M - Ave/ day	13.50	10.50	9.20	10.00	11.50	10.00	10.50	10.50	11.60	#####	#####	####	10.79
M - DR phone	5	1	0	2	1	4	2	3	3				21
M - FNP appt	22	8	27	31	14	17	21	27	36				203

M - FNP # day	6.0	5.0	6.5	7.5	5.0	6.0	6.0	6.0	7.5				56
M - FNP ave/da	4.50	3.00	4.92	4.80	3.60	3.50	4.17	6.17	5.60	#####	#####	####	4.56
M - FNP phone	5	7	5	5	4	4	4	10	6				50
M - MA appt	15	8	15	17	4	10	12	6	13				100
M - Pharm	1	1	1	0	3	0	0	1	0				7
M - Other	0	1	0	2	0	0	0	0	0				3
M - New Pt	1	3	3	3	1	3	2	6	1				23
M - 1 X Pt	0	0	1	0	0	0	1	0	2				4

Collbran Clinic

2022	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	89	10	8.90	103	9	11.44	60	12	5.00
Feb	98	11.5	8.52	79	5.5	14.36	46	10	4.60
Mar	84	10	8.40	123	10.5	11.71	61	12.5	4.88
Apr	64	7	9.14	84	7.5	11.20	34	9.5	3.58
May	87	9	9.67	111	10	11.10	47	10	4.70
Jun	104	10.5	9.90	100	9	11.11	60	11.5	5.22
Jul	87	9	9.67	101	9	11.22	37	7.5	4.93
Aug	113	11	10.27	101	10	10.10	65	11	5.91
Sep	80	9	8.89	77	9.5	8.11	58	10.5	5.52
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!

Mesa Clinic

2022	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	8	2	4.00	13	2	6.50	32	6.00	5.33
Feb	13	1.5	8.67	8	0.5	16.00	15	5.00	3.00
Mar	4	1	4.00	19	1.5	12.67	32	6.50	4.92
Apr	7	1	7.00	6	0.5	12.00	31	7.50	4.13
May	10	1	10.00	13	1	13.00	18	5.00	3.60
Jun	13	1.5	8.67	12	1	12.00	21	6.00	3.50
Jul	12	2	6.00	9	1	9.00	25	6.00	4.17
Aug	11	1	11.00	10	1	10.00	37	6.00	6.17
Sep	11	1	11.00	18	1.5	12.00	42	7.50	5.60
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
Totals	89	12	7.42	108	10	10.80	253	55.50	4.56

- Provider Report  
Nothing reported.
- District Administrator Report
  - Computer Replacement – There are four computers at the Mesa Clinic on the schedule to be replaced this year.
    - **Motion 4:** Don Mease motioned that the Board of Directors approves the expense to purchase the computers for the Mesa Clinic. John Polhemus seconded. Motion carried unanimously.
  - Budget – Next month will be the budget hearing.

- o Wage Scale and Contract Discussion – Jessi discussed with the attorney how to put the temporary change in schedule into the contracts without completely changing the contract. She will work with Dr. Woodyard and Beth on it. The current wage scale was presented along with information on current wages for openings in Grand Junction and what the change to our wage scale would be at various percentages. No decision was made but the information will be emailed to the Board members for further examination.
- o Christmas – Our normal location for the party is not available so Jessi is working on other ideas. Bonuses were not discussed.
- o December meeting – The December meeting was rescheduled to Tuesday, December 13 at the normal time so the county mill levy certification deadline can be met.

9. OLD BUSINESS

- Succession – Update from Express was given which included information on emails sent out, open rate, postcard mailings and where the job posting has been posted. The postcard from us about Dr. Rollins’ retirement and party has gone out.
  - **Motion 5:** John Polhemus motioned that the Board of Directors approves the creation of a succession committee to act as a liaison with schools and other entities where we may find providers. Robert Hassell seconded. Motion carried unanimously.
- EMR (Athena) –An update was given on the conversion to the new program.
- Internet – No update given.
- Employment Law Changes – There was discussion of the FMLI act and the desire of the Board to have the District opt out completely. No public attended the meeting and the staff was notified. The discussion at a staff meeting was that the staff agreed with the District’s pending decision.
  - **Motion 6:** Don Mease motioned that the Board of Directors approves passing Resolution 2002-01 which opts the District out of FMLI. John Polhemus seconded. Motion carried unanimously.
- Signage – We are still having difficulties getting anyone up to look at signs. Jessi will continue to work on it.

10. OCTOBER EVALUATION / RAISES

- Annual: Gregory
- 3 Month: None
- **Motion 7:** Don Mease motioned that the Board of Directors accepts the evaluation of the employee and approves the annual raise applicable. Robert Hassell seconded. Motion carried unanimously.
- **Motion 8:** John Polhemus motioned that the Board of Directors adjourn the meeting at 1852. Robert Hassell seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator