

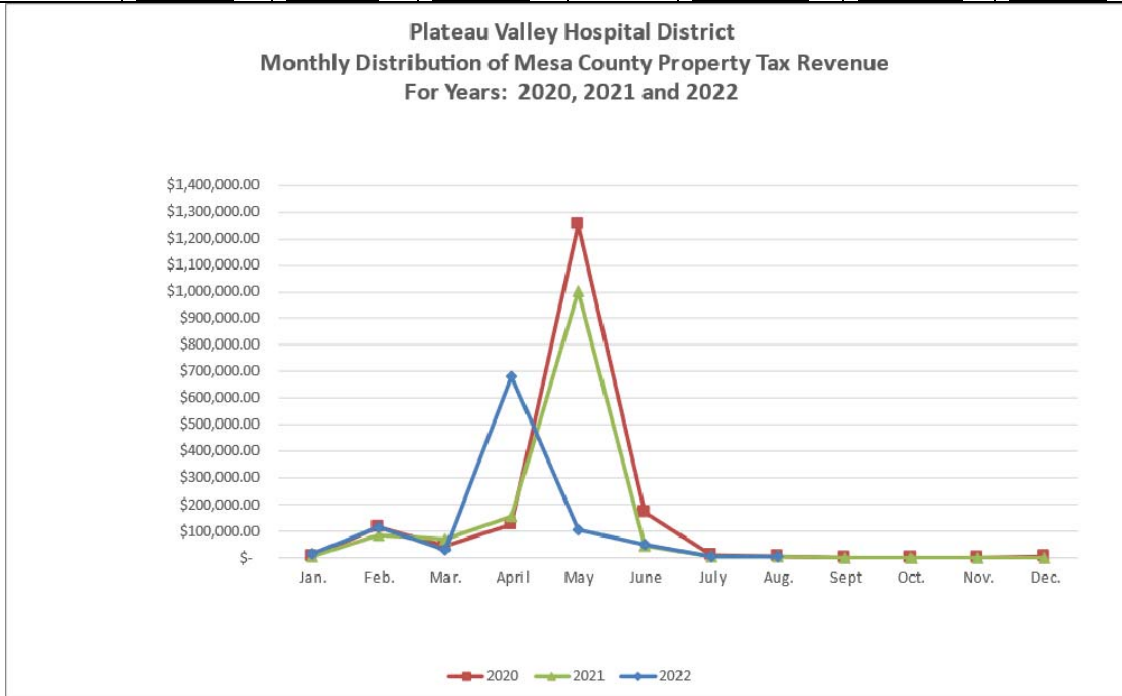
**PLATEAU VALLEY HOSPITAL DISTRICT BOARD MEETING MINUTES**  
 Tuesday, September 20, 2022

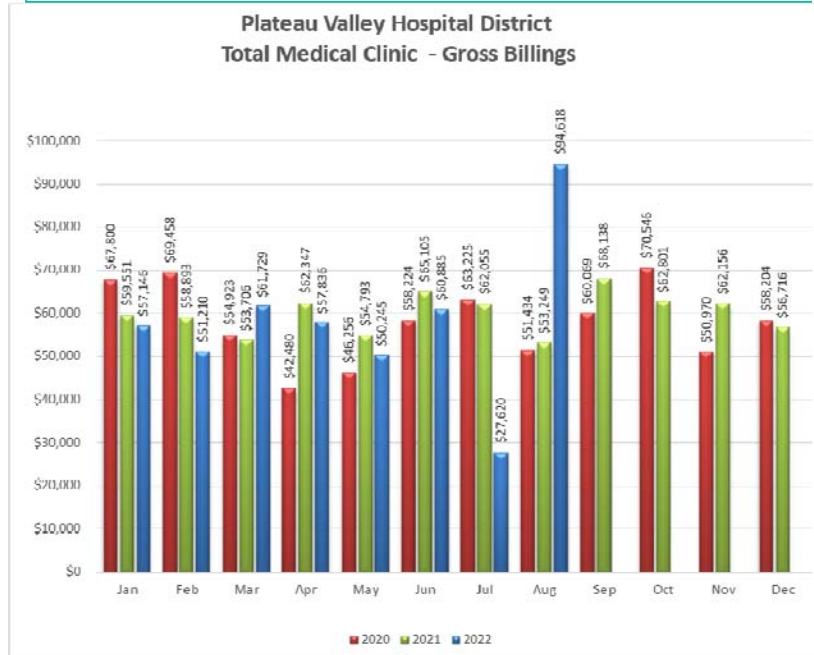
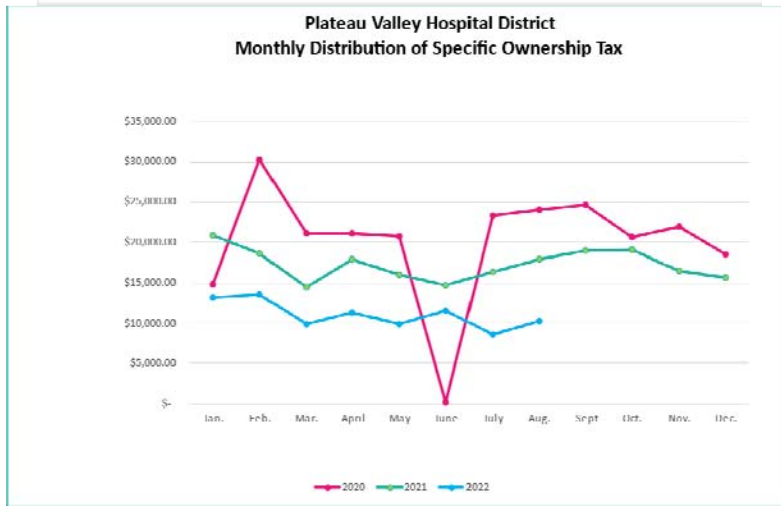
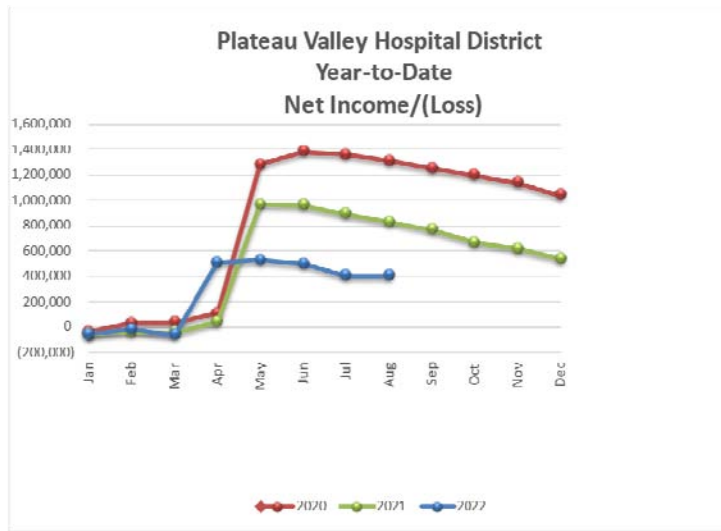
Attendance: Board: Steve Bryson, Don Mease, Mike Simons & Robert Hassell.  
 Staff & Consultants: Shannon Currier & Jessi Clark.

MEETING CALLED TO ORDER AT 1723 BY STEVE BRYSON, PRESIDENT.

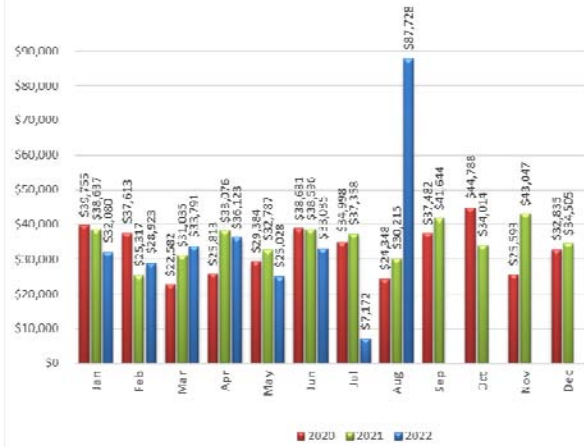
1. ROLL CALL: Tabled until later in meeting.
2. MINUTES  
 August 16, 2022 Regular Meeting
  - **Motion 1:** Mike Simons motioned that the Board of Directors approves the minutes of the August 16, 2022 meeting as presented. Don Mease seconded. Motion carried unanimously.
3. CLINIC CONSULTANT REPORT  
 Rocky Mountain Health Plans' conversion to United Health Plans will be complete at the beginning of the year. The IPA, that negotiated all the Rocky contracts, has fully dissolved.
4. CONSULTANT CPA REPORT  
 Financial Report

	Charges	Write Offs Misc. Inc.	Net Receipts	August, 2022	Operating Expense	Net Ordinary Income	Other Income/Exp	Net Income/(Loss)
Clinic-Collbran	79,089.46	-5,582.27	73,507.19		-84,255.78	-10,748.59	0.00	-10,748.59
Clinic-Mesa	15,528.60	-1,308.03	14,220.57		-19,421.70	-5,201.13	0.00	-5,201.13
PVHS	0.00	0.00	0.00		0.00	0.00	0.00	0.00
Rental Building	745.00	0.00	745.00		-2,385.54	-1,640.54	0.00	-1,640.54
Administrative	0.00	0.00	0.00		-10,597.34	-10,597.34	25,477.26	14,879.92
Total	<u>95,363.06</u>	<u>-6,890.30</u>	<u>88,472.76</u>		<u>-116,660.36</u>	<u>-28,187.60</u>	<u>25,477.26</u>	<u>-2,710.34</u>

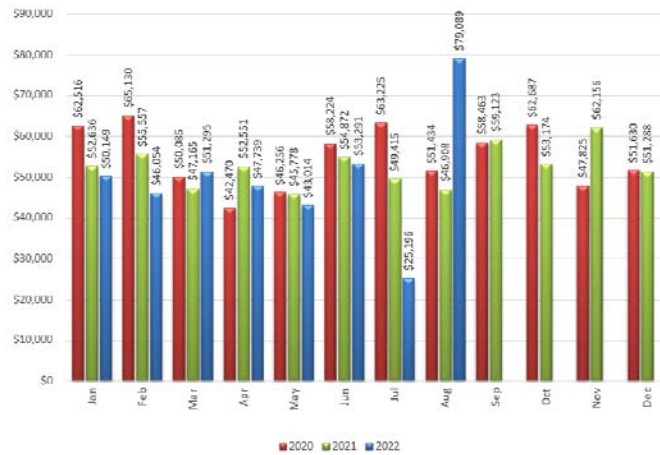




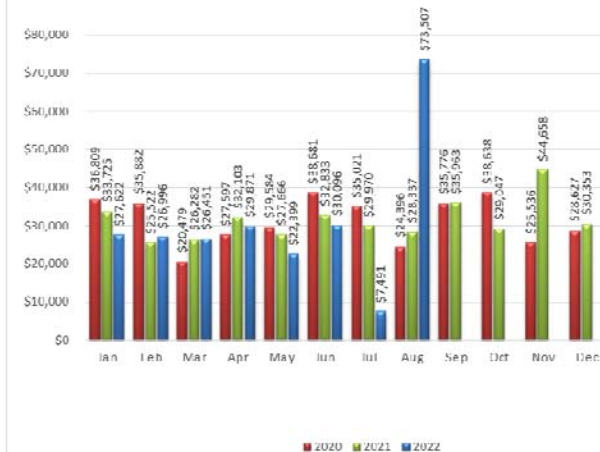
**Plateau Valley Hospital District  
Total Medical Clinic - Net Billings**

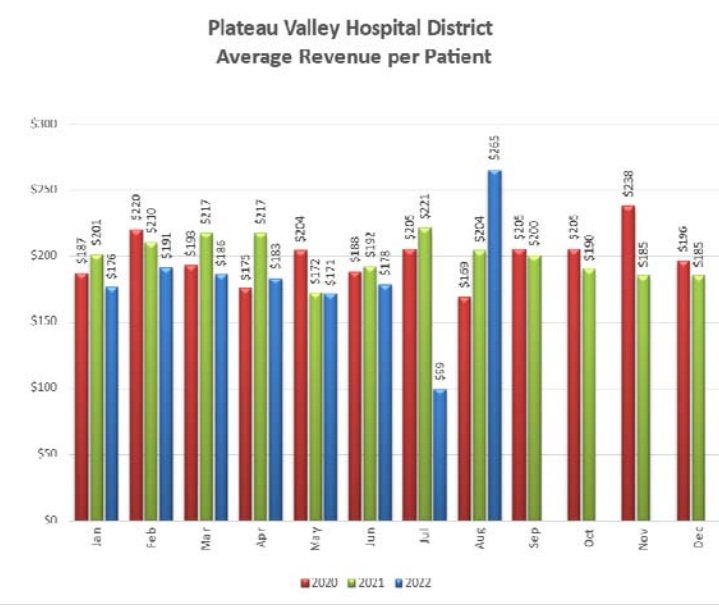
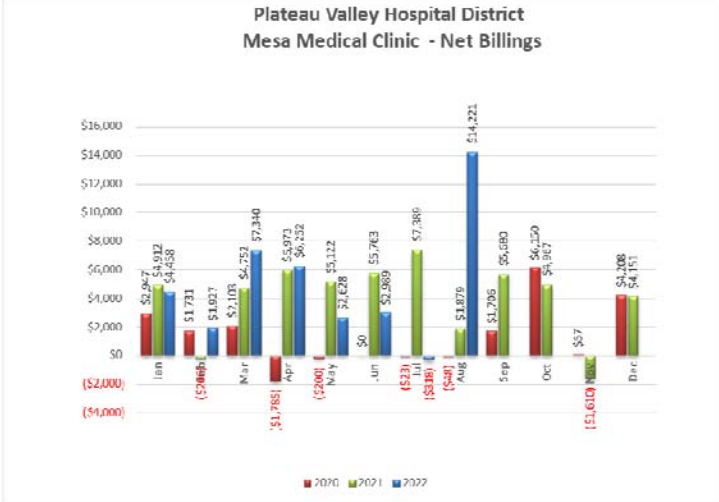
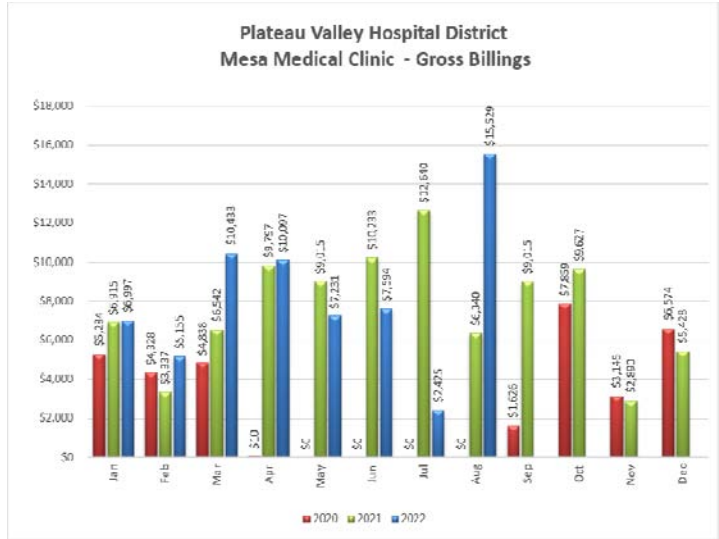


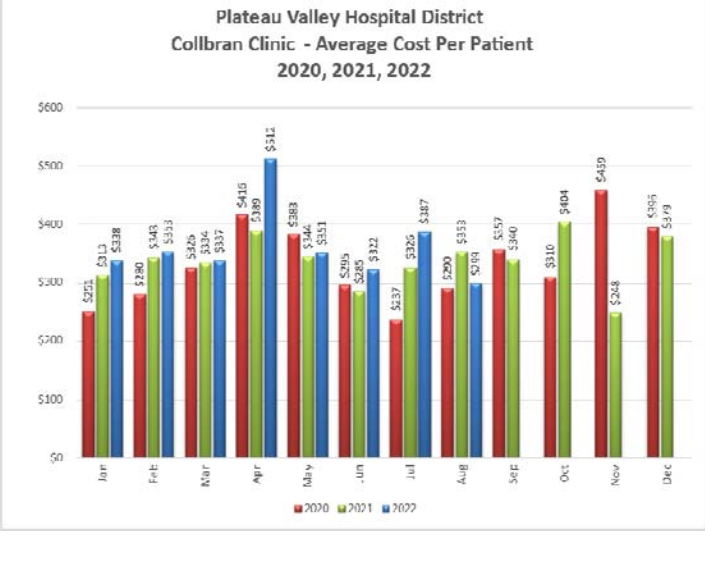
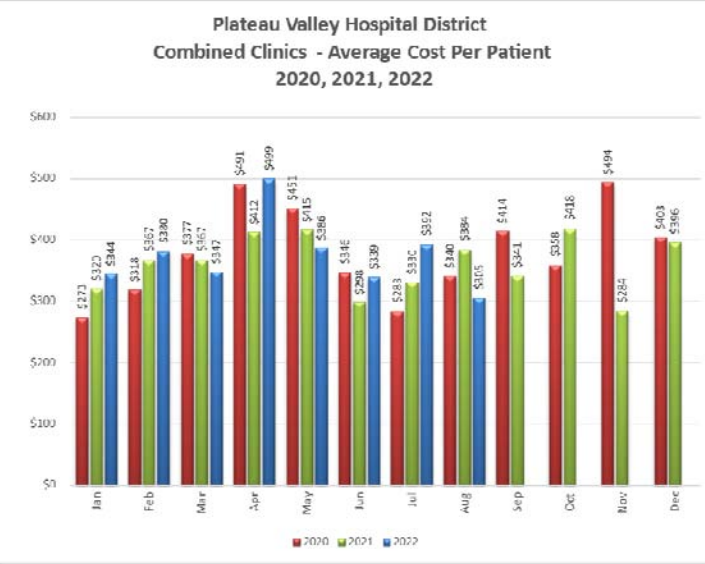
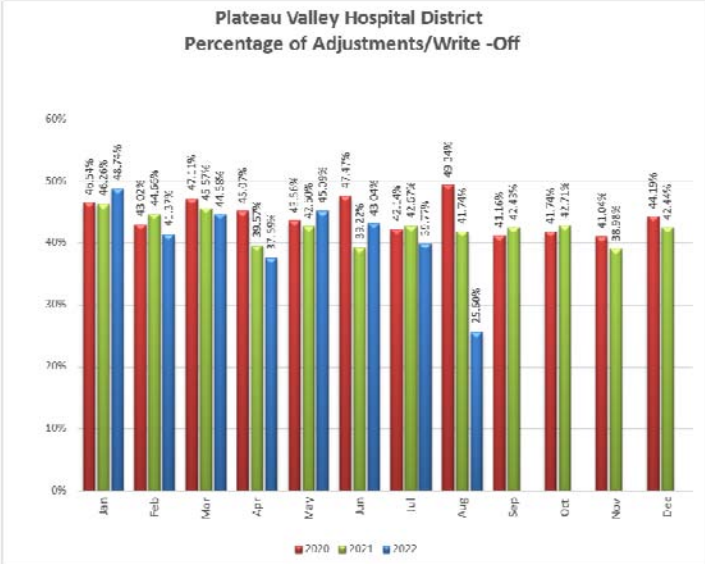
**Plateau Valley Hospital District  
Collbran Medical Clinic - Gross Billings**

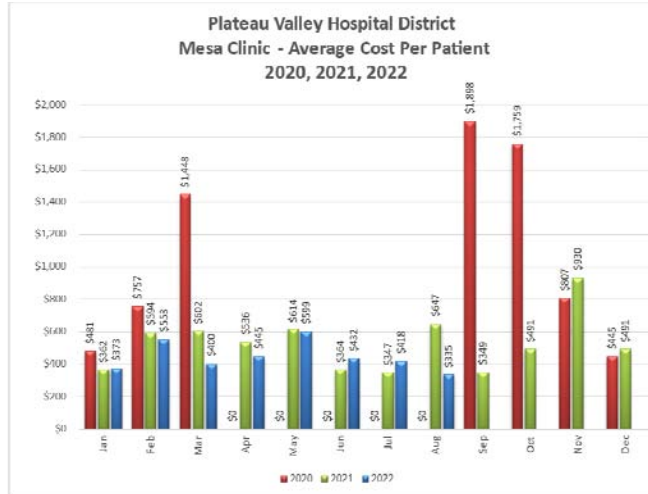


**Plateau Valley Hospital District  
Collbran Medical Clinic - Net Billings**









There was discussion of the amount of money the District should keep readily available at Grand Valley Bank since the Colotrast account is making far more in interest.

- **Motion 2:** Mike Simons motioned that the Board of Directors approves moving most of the District's money market money to the Colotrast account leaving a minimum remaining amount to stay at or above \$150,000. Don Mease seconded. Motion carried unanimously.

There was discussion of the current capitalization policy and the need to increase it due to inflation and ease in doing the depreciation schedule.

- **Motion 3:** Mike Simons motioned that the Board of Directors approves the change in the capitalization policy to \$3000. Robert Hassell seconded. The motion carried unanimously.
- **Motion 4:** Robert Hassell motioned the Board of Directors approves the payroll and accounts payable checks (#54814-54830) and the write-offs for July in the amount of \$20,447.60 and August in the amount of \$8,890.30.

The preliminary budget was presented to the Board of Directors.

5. ENVIRONMENTAL SERVICES

Nothing reported.

6. NEW BUSINESS

Nothing reported.

7. CLINIC REPORT

Census

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Oct	Nov	Dec	YTD
Total Dr Appt	143	154	188	157	183	194	178	200					1397
Dr # Days	19	18	20.5	19.5	19	19.5	18	21					154.5
Dr Ave/Day	10.11	9.83	10.10	9.13	10.42	10.46	10.44	10.19	####	#####	#####	####	10.08
Dr phone	49	23	19	21	15	10	10	14					161
FNP Appt	36	37	55	27	43	50	32	62					342
FNP Day	12	10	13	9.5	10	12	7.5	11					84
FNP Ave/Day	5.00	4.60	4.88	3.58	4.70	5.22	4.93	5.91	####	#####	#####	####	4.88
FNP phone	24	9	6	7	4	10	5	3					68
Lab/Inj	49	47	42	55	42	46	35	39					355
Pharm	7	5	6	10	4	19	10	8					69
AH Pharm	0	0	0	0	0	0	1	0					1
After Hours	2	1	3	2	2	4	4	3					21
Other	3	3	7	3	3	7	1	5					32
Paged Calls	18	17	23	17	28	27	22	17					169

Clinic New Pt	18	5	12	9	9	22	10	13					98
Clinic 1X Pt	0	0	0	0	0	0	7	5					12
M - Dr Appt	22	20	23	13	22	21	19	18					158
M - # Days	2	2	2.5	1.5	2	2.5	2	2					16.5
M - Ave/ day	13.50	10.50	9.20	10.00	11.50	10.00	10.50	10.50	####	#####	#####	####	10.67
M - DR phone	5	1	0	2	1	4	2	3					18
M - FNP appt	22	8	27	31	14	17	21	27					167
M - FNP # day	6.0	5.0	6.5	7.5	5.0	6.0	6.0	6.0					48
M - FNP ave/da	4.50	3.00	4.92	4.80	3.60	3.50	4.17	6.17	####	#####	#####	####	4.40
M - FNP phone	5	7	5	5	4	4	4	10					44
M - MA appt	15	8	15	17	4	10	12	6					87
M - Pharm	1	1	1	0	3	0	0	1					7
M - Other	0	1	0	2	0	0	0	0					3
M - New Pt	1	3	3	3	1	3	2	6					22
M - 1 X Pt	0	0	1	0	0	0	1	0					2

Collbran Clinic

2022	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	89	10	8.90	103	9	11.44	60	12	5.00
Feb	98	11.5	8.52	79	5.5	14.36	46	10	4.60
Mar	84	10	8.40	123	10.5	11.71	61	12.5	4.88
Apr	64	7	9.14	84	7.5	11.20	34	9.5	3.58
May	87	9	9.67	111	10	11.10	47	10	4.70
Jun	104	10.5	9.90	100	9	11.11	60	11.5	5.22
Jul	87	9	9.67	101	9	11.22	37	7.5	4.93
Aug	113	11	10.27	101	10	10.10	65	11	5.91
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>726</b>	<b>78</b>	<b>9.31</b>	<b>802</b>	<b>70.5</b>	<b>11.38</b>	<b>410</b>	<b>84</b>	<b>4.88</b>

Mesa Clinic

2022	EW pt	EW days	EW ave	SR pt	SR days	SR ave	BH pt	BH days	BH ave
Jan	8	2	4.00	13	2	6.50	32	6.00	5.33
Feb	13	1.5	8.67	8	0.5	16.00	15	5.00	3.00
Mar	4	1	4.00	19	1.5	12.67	32	6.50	4.92
Apr	7	1	7.00	6	0.5	12.00	31	7.50	4.13
May	10	1	10.00	13	1	13.00	18	5.00	3.60
Jun	13	1.5	8.67	12	1	12.00	21	6.00	3.50
Jul	12	2	6.00	9	1	9.00	25	6.00	4.17
Aug	11	1	11.00	10	1	10.00	37	6.00	6.17
Sep			#DIV/0!			#DIV/0!			#DIV/0!
Oct			#DIV/0!			#DIV/0!			#DIV/0!
Nov			#DIV/0!			#DIV/0!			#DIV/0!
Dec			#DIV/0!			#DIV/0!			#DIV/0!
<b>Totals</b>	<b>78</b>	<b>11</b>	<b>7.09</b>	<b>90</b>	<b>8.5</b>	<b>10.59</b>	<b>211</b>	<b>48.00</b>	<b>4.40</b>

- Provider Report - nothing reported.

- District Administrator Report
  - Contracts and wage scales – A reminder was given that October is the time that the District usually looks at both. Jessi has let the providers know that changes need to be received contracting discussions. She will also prepare an assessment of current wages for the next meeting .
  - Christmas Party – It was decided that we do want to do a party for the staff and Jessi will start looking at where and dates.

8. OLD BUSINESS

- Succession – the progress report from the recruiting agency was given. They have sent out direct emails to 350 physicians, contacted local residency programs, medical associations and other groups. They have the video complete and posted to the website with the job posting. Jessi has been working on the postcard to be sent out to valley residents about Dr. Rollins' retirement with information on the open house party for him.
- EMR (Athena) – the progress report on the conversion to Athena was given. The "go-live" date is set at 12/12/2022.
- Internet – The Town has met with the County on permitting and will meet with Grand Valley Power later in the week. Once those parts are all done, it can go out to bid with the hope to start digging before winter.
- Employment Law Changes – there was discussion on the FMLI law and what action the district will want to take so that we can properly notice those who are required to receive it. It was decided that the District will opt out. Jessi will get the information out to the staff and the formal vote will occur at the October meeting.
- Signage – The two companies reference in the previous meeting have been contacted. One was too busy for our project and the other has not responded. An additional company was contacted last week.

9. SEPTEMBER EVALUATION / RAISES

- Annual: Engstrom
- 3 Month: None
- **Motion 5:** Mike Simons motioned that the Board of Directors approves the evaluation of the employee and approves the annual raise applicable. Don Mease seconded. Motion carried unanimously.

10. ROLL CALL – John did not show to the meeting

- **Motion 6:** Mike Simons motioned that the Board of Directors do not excuse John Polhemus from the meeting. Don Mease seconded. Motion carried unanimously.
- **Motion 7:** Mike Simons motioned that the Board of Directors adjourn the meeting at 1856. Robert Hassell seconded. Motion carried unanimously.

Respectfully submitted,

Jessi Clark, District Administrator